

SPECIAL CHARACTER POSITION FORM
Schedule 6, Clause 47, Education and Training Act 2020
 (Previously – Education Act 1989, Section 464)

APPLICATION FOR A POSITION RELATED TO SPECIAL CHARACTER IN A CATHOLIC SCHOOL

A. POSITION BEING APPLIED FOR

| | | |
|---|--|------------------------------------|
| Position: <i>(please circle position applying for)</i> | | |
| CI 47 (a): Principal | CI 47 (b): Director of Religious Studies | CI 47 (c): Other teaching position |
| School: | | |
| Address: | | |

B. PERSONAL

| | |
|-----------------------|----------|
| First Names: | |
| Surname: | |
| Address: | |
| Religion: | |
| Telephone Number Day: | Evening: |
| e-mail: | |

C. PARISH

1.0 Are you a member of a Catholic parish community? Yes No
 If yes, name and address of parish:

2.0 Are you involved in parish ministry? (eg. Youth Ministry, Ministry of Word, Eucharist, Hospitality, Service, Liturgy) Yes No
 If yes, name of Ministry or Service

D. QUALIFICATIONS OR COURSES IN RELIGIOUS EDUCATION AND/OR THEOLOGY

(See Notes)

| Qualification/Course Attended (Include your Certification for Teachers in Catholic Schools if applicable) | Institution and Year |
|--|----------------------|
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Duplicate and attach relevant CV material or certificates etc as appropriate.

3.0 If you are a beginning teacher, were you associated with a Catholic school as part of your practice teaching professional training? Yes No

If yes, name and address of school(s):

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E. PREVIOUS TEACHING EXPERIENCE RELATED TO THE SPECIAL CHARACTER OF A CATHOLIC SCHOOL

| Position | School | Year Level | From | To |
|----------|--------|------------|------|----|
| | | | | |
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F. OTHER QUALIFICATIONS & EXPERIENCE RELEVANT TO THE SPECIAL CHARACTER OF A CATHOLIC SCHOOL (See Notes)

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G. CATHOLIC CHARACTER REFEREES Please provide three referees. At least one referee must be a priest, ethnic chaplain or lay pastoral leader who is familiar with your religious practice. (See [note](#) on referees.)

| | | | | |
|----------|---------|--|------------|--|
| 1 | Name | | Phone: Day | |
| | Address | | Night | |
| | | | Mobile | |
| | Email | | | |
| 2 | Name | | Phone: Day | |
| | Address | | Night | |
| | | | Mobile | |
| | Email | | | |

| | | | | |
|----------|---------|--|------------|--|
| 3 | Name | | Phone: Day | |
| | Address | | Night | |
| | | | Mobile | |
| Email | | | | |

I acknowledge and accept that the information I have supplied will be used by the Proprietor (Board of Trustees in secondary schools) in terms of Education and Training Act 2020, Schedule 6, Cl 47 to assess my **acceptability** for the position as defined in the Act, and also by the Board of Trustees to determine my **suitability** for the position as defined in the Act. I have read the information in this document that explains acceptability.

Signed: Date:

Declaration Section

Privacy Act

In accordance with section 6 of the Privacy Act, I authorise the St Joseph's School Whakatane Appointments Committee to contact each or some of the following people and organisations with a view to obtaining a full and evaluative report on my work for the purpose of assessing my suitability for appointment.

- Current and/or previous employers
- Current and/or previous Principals
- NZEI personnel
- Teachers Council
- Members of the community
- Referees I have nominated

Information from the above sources will be used as evaluative material and its confidentiality to the St Joseph's School Board of Trustees and those involved in the selection procedures is protected under Section 29 (iii) of the Privacy Act 1993.
Failure to provide requested reports may affect the selection committee's ability to appoint.

I acknowledge that the information is necessary to enable the St Joseph's Board of Trustees' selection committee to assess my suitability, eligibility, and qualifications to the position of Principal at St Joseph's School Whakatane.

| | | |
|--|------------|-----------|
| I have Current NZ Teacher Registration | Yes | No |
| or | | |
| I have Provisional NZ Teacher Registration | Yes | No |

Have you had a criminal conviction or do you know of any reason why you should not be employed to work in a school environment?:

Yes **No**

If you have circled Yes you will need to provide date and details of the offence together with any other comments you wish to make.

Please note that failure to disclose correct and true details of any conviction will make you liable for dismissal from employment at St Joseph's School should you be the successful applicant.

I certify that the information given in this application, and in my C.V. is correct and verifiable.

Applicant's signature

Date

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| <p>(For office use only)</p> <p>Date application received: Time:</p> |
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