



30 July 2021

Dear Applicant

Please find enclosed our Application Package for our advertised teaching position. This position is to cover for a teacher who is taking Maternity Leave. The position is expected to commence on September 13 2021 and end September 12 2022. The conditions for a maternity leave appointment are as outlined in the Primary Teachers Collective Agreement. In 2021 the class is a Year 6 & 7 but this may vary in 2022.

SNBS is presently a full primary U6 Decile 6 school situated in a seaside suburb of Christchurch. We are a collaborative school where teachers and students work in waka. At present we have 9 waka, the majority are made up of two class groupings. We are a member of the Te Ara Tūhura Cluster. South New Brighton School's Canine Educator programme has become an integral and unique aspect of our school community. We have a positive and supportive parent community who I am sure you would enjoy working with and I look forward to your application.

Please find enclosed:

- 1) Application Form
- 2) Job Description (outline)
- 3) School information

To apply please send a covering letter, completed application form and a copy of your C.V.

Sue Walls
Principal/Tumuaki

IMPORTANT NOTES FOR APPLICANTS

Thank you for applying for a position in our school. Please ensure you have read the Application Package before completing this application.

1. Please fully complete this form personally, ensuring you have answered all questions, and make sure you sign and date where indicated on the last page.
2. Attach a *Curriculum Vitae* (CV) containing any additional information. If you include written references, please note that we may contact the writers of these.
3. If you are selected for an interview you may bring whanau / support people at your own expense. Please advise if this is your intention.
4. Failure to complete this application and answer all questions truthfully may result in any offer of employment being withdrawn or appointment being terminated if any information is later found to be false.
5. In terms of Criminal Conviction, the Criminal Records (Clean Slate) Act 2004 provides certain convictions do not have to be disclosed providing:
 - You have not committed any offence within 7 (consecutive) years of being sentenced for the offence **AND**
 - You did not serve a custodial sentence at any time (this would exclude serious offences such as murder, manslaughter, rape and causing serious bodily harm) **AND**
 - The offence was not a specified offence (specified offences are in the main sexual in nature) **AND**
 - You have paid any fine or costs

Custodial sentences include a sentence or preventative detention and corrective training.

Non-custodial sentences include fines, reparation orders, community-based sentences and suspended sentences. Please note that you are not obliged to disclose convictions if you are an eligible individual but can do so if you wish. If you are uncertain as to whether you are eligible contact the Ministry of Justice.

8. This application form and supporting documents will be held by the school if successfully appointed. CVs will be returned to unsuccessful applicants if an envelope is provided and ALL supporting documentation will be destroyed. If successful, you may access it in accordance with the provisions of the Privacy Act 1993.

“I agree to the South New Brighton School Board of Trustees, or it’s nominated representative, approaching my referees or any professional deemed relevant for a statement of my abilities in relation to this application. I further agree to the South New Brighton School Board of Trustees, or nominated representative, approaching my current (or previous) employers for a statement of my suitability.

I agree to the South New Brighton School Board of Trustees, or nominated representative, permission to access any information held by the Education Council of Aotearoa New Zealand, including matters under investigation, to gather information related to my suitability for appointment to the position.

I agree to allow the Principal and/or Board of Trustees of South New Brighton School, or nominated representative, to contact the referees named in this application for the purpose of seeking relevant information regarding the position advertised.

I agree that all the information I have provided is true and accurate.

Signed: _____

Date: _____

OFFICE USE ONLY: This page must be retained on file as part of the successful application; it must not be destroyed.

South New Brighton School 2020

South New Brighton School is uniquely located in Christchurch, with the estuary and sea at its doorstep.

We are proud to be a full primary school, as we believe that the younger children benefit from having older children in the school to support them and to provide positive role models. The school has in place a number of programmes to provide for interaction between senior and junior students. The senior students are expected to take on various leadership roles within the school. South New Brighton School has a proud tradition of achievement, and this is made possible by setting high standards for students both academically and socially. Our role in education is to ensure students are able to meet the challenges of an ever-changing world.

The school population is made up of families from a diverse socio-economic background and has an excellent core of parents who are available to help in classrooms, go on school trips and camps and are involved with the PTA.

Job Description: (outline)

- Be a NZ registered teacher
- Have an excellent knowledge of the New Zealand Curriculum
- Can build strong positive relationships
- Demonstrate high levels of professional behaviour as a teacher
- Be able to work collaboratively and flexibly as a team member
- Use quality classroom pedagogy with a willingness to reflect and regularly update teaching practices
- Committed to active learning
- Committed to the use of digital technologies to enhance learning

Applications Close: Monday 16 August

Shortlisting: Tuesday 17 August

To apply for this position, please send a covering letter, the completed Application Form and a copy of your C.V.

Applications should be made to:

**The Principal's Secretary
South New Brighton School
160 Estuary Road
Christchurch 8062**

Or emailed to: admin@snbs.school.nz