



Application Package

Permanent Classroom Teachers Years 0-2, 3-4, 5-6 (2 positions)

Positions:

- Permanent positions
- Responsible to the Syndicate Leader and Principal
- Applications close: **17th September 2021**
- Position commences: **26th January 2022**



Application Pack Contents

- Letter from the Principal
- School Information
- Timeline for Appointment
- Person Specifications
- Application Form

Applicants need to send the following:

- Cover letter – outlining reason for applying for the position.
- A completed and signed application form.
- Current curriculum vitae (CV) – which demonstrates suitability for the position.
- Details of three relevant referees.

Send applications to:

The Principal: Jade Royds

Postal: Hampden Street School
250 Hampden Street
Nelson 7010

Or

Email: office@hampdenstreet.school.nz



6th September 2021

Dear Candidate

Thank you for applying for a permanent position at Hampden Street School (HSS). This role is a classroom teacher role in the Year 0–6 areas, depending on the preference and experience of the candidate and the availability of a position.

HSS staff are a close team who work collaboratively to provide innovative and creative learning environments for tamariki. Student growth, learning and equity are at the forefront of decisions and planning. We are looking for people who are adaptive and are passionate about future-focused learning, culturally responsive pedagogy, and play-based/agentive learning.

There are four key aspects to the application: your cover letter, your curriculum vitae, the application form and your referees. All these things should be tailored to demonstrate your desire and aptitude for this position.

In the application pack you will find the timeline for this appointment. Please note we would expect the successful candidate to begin at the start of the 2022 school year. You will also find the personal specifications. These are qualities that we value in all our teachers. I encourage you to download a copy of our strategic plan from our website: <https://www.hampdenstreet.school.nz/boardpolicies>. This document will provide you with a clear understanding of our recent mahi and strategic direction.

HSS is part of the Nelson City Community of Learning, Kāhui Ako ki Whakatū. This a supportive group of like-minded schools focused on improving the achievement and well-being of our tamariki.

Once again thank you for your interest in our permanent positions and we look forward to receiving your application.

Ngā mihi nui

Jade Royds
Acting Principal

School Profile 2021

Hampden Street School (HSS) is a large contributing (Year 0 – 6) school that is located approximately 2 km from the Nelson City Central Business District and is adjacent to Nelson College. Established in 1868, HSS is one of the older primary schools in the Nelson region.

Currently the school has a roll of approximately 480 students. Students come from all over the Nelson city area although most live nearby. In 2016 the school introduced an enrolment scheme to assist with managing our roll. HSS has experienced significant roll growth over the past six years. The majority of our Year 6 leavers go on to Nelson Intermediate, and a significant number to the private preparatory schools at Nelson College and Nelson College for Girls. Our new entrant students come from nine preschools and kindergartens in the Nelson City area, however, Nelson South and Rutherford Street Kindergartens are the largest contributing early childhood centres to HSS.

The Board of Trustees (BOT) believe strongly in a student-led approach to learning and have invested significantly in recent years to create engaging Innovative Learning Environments across our school. Our pedagogy has been informed and driven by the '7 Principles of Learning' developed by the OECD Centre for Educational Research and Innovation, as well as culturally responsive pedagogy.

The school has excellent facilities, which include a large hall, a modern library and STEAMs room, a swimming complex featuring two pools, sports field and three adventure playgrounds. The school is currently operating 20 classrooms.

HSS is well resourced and all classrooms are equipped with the very latest digital technology equipment. The school has a large number of Chromebooks and iPads. These resources have been made possible by a combination of careful budgeting by the Principal and the BOT, as well as the hard work and generosity of the HSS Fundraising Committee (HSSFC) and school community.

Students from Hampden Street School have high standards of achievement and behaviour. This extends into wider aspects of student education with excellent results on the sports field and in visual arts and drama. Our 2021 strategic aims focus on areas around culturally responsive pedagogy, mauri ora, Developing Mathematical Inquiry Communities (DMIC), and whānau engagement. They have a great deal of alignment with the achievement challenges identified by our Nelson City Community of Learning, Kāhui Ako Ki Whakatū. We are proud to be a PB4L school, with this mahi being underpinned by our STARS – our learner qualities.

Our comprehensive Education Outside the Classroom (EOTC) programme provides many “hands-on” experiences for students including regular visits to our local museum and art gallery, school camps in the beautiful Abel Tasman National Park and Marlborough Sounds, also local excursions to The Grampians, Brook Sanctuary and Fairfield Park.

HSS carries out an extensive self-review each year and is currently working with an evaluation partner from the Education Review Office (ERO). ERO last visited in 2017 and our current report is available at www.ero.govt.nz.

School Details

 250 Hampden Street, Nelson, 7010	
Ph: (03) 548 1825	Website: www.hampdenstreet.school.nz
E-mail: office@hampdenstreet.school.nz	
Decile: 6	School Number: 3193
Staffing: 25.27	Grading Roll: 480
Principal: Don McLean	BOT Chairperson: Belinda Miller





Appointments Timeline – Permanent Classroom Teachers Years 0 – 6

Advertisement Online in Gazette

6th September 2021



Applications Close

17th September 2021 at 3:00pm



Short Listing/Interviews

20th – 24th September 2021



Appointments Made

27th – 29th September 2021



Positions Announced

1st October 2021



Position Starts

26th January 2022

Personal Specifications for Kaiako



The kaiako we appoint will....

Build strong relationships

- Be able to build strong, positive, learning-focused relationships with students, staff and whānau.

Actively collaborate

- Be a team player with a sense of humour who is resilient and resourceful, and flexible in outlook. Have experience in planning and teaching collaboratively.

Enable mauri ora

- Actively engage and understand tamariki in order to support them to flourish in their learning

Be equity minded

- Understand and be open to learning more about equity and bias in the education system, and how kaiako can be positive change agents.

Show strong pedagogical knowledge

- Demonstrate an understanding of culturally responsive pedagogy, future-focused learning, and facilitating student agency and play-based learning across all levels of the curriculum.

Show strong curriculum knowledge

- Be an effective practitioner, who understands the intent of the New Zealand curriculum, the expectation of the various levels, and how to personalise it for individuals.

Application for Appointment

Please include these forms with your letter of application and curriculum vitae.

To: The Principal

Position applied for: **Permanent Classroom Teacher**

Applications close: Friday, 17th September 2021 at 3.00pm

Preferred level: (circle) **Year 0-2,** **Year 3-4,** **Year 5-6,** **Any Level**

Personal Details:

Full Name: _____

Address: _____

Home Phone: _____ Work Phone: _____

Mobile: _____ Email: _____

Registration:

Are you a New Zealand Registered Teacher: Yes/No Expiry Date: _____

Teacher Registration Number: _____

Present Employment:

School: _____

Position: _____ Time Held: _____

References:

Name	School/ Position	Relationship	Telephone	Email

I give permission to contact previous employers (not stated above): Yes / No

Privacy Act 1993:

By signing this form, I agree that:

- Any information given in this form, or at any stage during the application process, is for the use of the Hampden Street School's Board of Trustees and their authorised representatives who may at any time have access to this information;
- Any member of the BOT (or its agents) may approach my referees for a verbal or written statement of my ability in relation to this application; and
- Any member of the BOT may make enquiries of my present or past employers or colleagues or any person who may assist in establishing my suitability for the position at this school, unless otherwise stated.

EEO DATA (optional)

Date of Birth: / /

Gender: Male / Female (circle)

Ethnicity: (circle one or more) NZ Maori, NZ European, Pakeha, Asian, Samoan, Tongan, Fijian, Other Polynesian (specify), Other (specify).

DECLARATION

Criminal Offence(s)

HAVE YOU EVER BEEN CONVICTED OF AN OFFENCE AGAINST THE LAW? (apart from minor traffic offences which were the subject of an infringement notice only) Received police diversion for an offence, have charges pending or know of any reason why you should not be employed to work in a school environment?

Yes/No

Have you ever been the subject of any matters involving child safety?

Yes/No

If YES to any of the answers above, please provide date and details of offence(s), complaint(s), matter (s) below. Please note that you may be asked to provide a copy of the relevant court records available from the Registrar of the court concerned, or any other relevant documents requested.

Failure to provide correct and true details of any conviction or reason for possible unsuitability will make you liable to dismissal from your employment at Hampden Street School, should you be the successful applicant.

Health

Do you currently have, or have you ever had, a medical condition caused by gradual process, injury, illness or disability that could reasonably be expected to affect your ability to carry out the work of the position applied for; or which could reasonably be expected to be aggravated or contributed to by the work of the position applied for?

Yes/No

If yes, please give details together with any comments you may wish to make.

Do you have any matters relating to yourself currently or previously before the Education Council?

Yes/No

Do you have a current full New Zealand driver's licence?

Yes/No

Have you changed your name by deed poll/statutory declaration/ any other way?

Yes/No

Other names known by: _____

Agreement

I agree that I will provide proof of identity and abide by all Hampden Street School policies and procedures if appointed to this or any other position.

I solemnly and sincerely declare that, to the best of my knowledge and belief, the information given in this application, my curriculum vitae, and as part of the employment process is correct. I understand that this may be verified and if found not to be accurate may result in dismissal of my position at Hampden Street School.

Applicant's Signature: _____

Date: / /2021