



## Application for Appointment Southcity Christian School

Closing date for Application:

3pm Friday the 15<sup>th</sup> of October 2021.

**Position:** Scale A Permanent Teacher Junior or Senior

Start Date: 28<sup>th</sup> of January 2022.

*(Please circle the position you are interested in.)*

### Personal Details

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Email: \_\_\_\_\_

Phone: Home: \_\_\_\_\_ Work: \_\_\_\_\_

Mobile: \_\_\_\_\_

| Teaching Qualifications: | Date Awarded: |
|--------------------------|---------------|
| _____                    | _____         |
| _____                    | _____         |
| _____                    | _____         |

| Positions Held / Practicum Experience (commence with current position) |                  |                 |
|--|------------------|-----------------|
| School / Institution   | Position / Class | Period Employed |
| _____  | _____            | _____           |
| _____  | _____            | _____           |
| _____  | _____            | _____           |
| _____  | _____            | _____           |
| _____  | _____            | _____           |
| _____  | _____            | _____           |

**Referees:**

1. Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Email: \_\_\_\_\_

Phone: Home: \_\_\_\_\_ Work: \_\_\_\_\_

Mobile: \_\_\_\_\_

Capacity in which you know this referee: \_\_\_\_\_

2. Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Email: \_\_\_\_\_

Phone: Home: \_\_\_\_\_ Work: \_\_\_\_\_

Mobile: \_\_\_\_\_

Capacity in which you know this referee: \_\_\_\_\_

**Please have a teaching referee fill out the attached pages and email to  
bev@southcity.school.nz.**

**Registration:**

Registration Number: \_\_\_\_\_

Category of Registration: \_\_\_\_\_

Practising Certificate Expiry Date: \_\_\_\_\_

**General: Please include your curriculum vitae with your application.**

**Also include a statement around your Christian faith.**

**Personal:**

**Convictions:** Have you ever been convicted of an offence against the law or otherwise know of any reason why you should not be employed in the school environment?                      YES      NO    *please circle*

If Yes, please supply the relevant details: \_\_\_\_\_

\_\_\_\_\_

**Health:** Do you have any known condition that may affect your ability to carry out the functions and responsibilities of the position applied for?                      YES      NO    *please circle*

If Yes, please specify: \_\_\_\_\_

\_\_\_\_\_

- I agree to Southcity Christian School Board of Trustees or its agents contacting any past employers and / or professional colleagues or any other person deemed appropriate in addition to the named referees in order to establish my suitability for this position.
- I agree to Southcity Christian School Board of Trustees or its agents obtaining any information held on me by the Education Council, the Ministry of Education, School Trustees Association, NZEI, tertiary institutions and other relevant authorities to verify the above information and my employment status.
- I agree that Southcity Christian School Board of Trustees or its agents may contact various agencies to ensure proof of my identity.
- I understand that if any false or misleading information is given, or any relevant material is suppressed, I will not be employed, or if I am employed, my employment will be terminated by the Board.
- All information supplied in this application and my curriculum vitae is true and correct and can be verified.

Applicants Signature: \_\_\_\_\_ Date: \_\_\_\_\_

- Have you
- Included a covering letter
  - Included application forms
  - Included your CV
  - Included a statement of your Christian faith
  - Organised your referees to fill out forms

Please email the completed forms to the Principal [bev@southcity.school.nz](mailto:bev@southcity.school.nz) by **3pm Friday the 15<sup>th</sup> of October 2021.**

# Southcity Christian School

## Teacher

### Job Description

Position: Class Teacher.

Tenure: Permanent. Start Date 28<sup>th</sup> of January 2022.

Salary: Basic salary grade (relevant to experience and qualifications)  
Reviewed as per the conditions of the Primary Teachers' Collective Agreement.

Purpose: Teachers are responsible to the Principal for curriculum delivery, curriculum content, assessment of student progress, reporting to the parents, and other whole school activities.

Accountability: All teachers are accountable to the Principal, who is in turn, accountable to the Board of Trustees for the performance of all staff.

Extent of Authority:

1. Teachers operate within the school's Special Character, Strategic Plan, policies and all legal requirements.
2. Each teacher is responsible for the welfare and education of the children and classes assigned by the Principal and for specific duties delegated by the Principal.

Working Relationships:

1. All teachers will uphold and promote Biblical values and standards and be an effective role model.
2. All teachers will give priority to ensuring the spiritual, physical and mental well-being and educational achievement of all the pupils.
3. All teachers work as members of a staff team where support is provided, group decision making is encouraged, and effective communication exists.
4. All teachers will have positive relationships with the parents.
5. All teachers will help to promote the interests and image of the school.

## Southcity Christian School

### Statement of Faith

We believe that there is only one true, living and eternal God, united in one Godhead as Father, Son and Holy Spirit.

We believe in the sovereignty of God in creation, providence, redemption, and final judgement.

We believe in the Divine inspiration, inerrancy, infallibility and trustworthiness of Holy Scripture as originally given, that God has providentially preserved for us the substance of original Scriptures and that these are the supreme authority in all matters of faith, life and conduct, knowledge, learning and teaching.

We believe that man was created in the image and likeness of God to have dominion over the earth and to do all things to the glory of God.

We believe in the universal sinfulness and guilt of human nature since the fall of Adam, rendering every man subject to God's wrath and condemnation.

We believe in the Deity of the Lord Jesus Christ, His virgin birth, His sinless life, His miracles, His vicarious and atoning death through His shed blood, His bodily resurrection, His ascension to the right hand of the Father, His present mediatorial work, and His personal return in power and glory.

We believe that salvation and redemption are through none other than the Lord Jesus Christ, who as our representative and substitute through His sacrificial death on the cross, freed us from the guilt, penalty, pollution and power of sin.

We believe in the necessity of the work of the Holy Spirit to make the death of Christ effective to the individual sinner, granting his repentance toward God and faith in Jesus Christ, and His indwelling and sanctifying work in the life of the believer.

We believe in the bodily resurrection of all; those who are saved to the resurrection of life, and those who are lost to a resurrection of damnation.

We believe in one Holy, universal church, which is the Body of Christ, to which all true believers belong and in which they are united through the Holy Spirit.

*I have read the Statement of Faith and fully subscribe to the principles stated therein.*

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Signed

**Referee's Report**

Applicant's Name: \_\_\_\_\_

Position Applied For: Class Teacher: Junior / Senior

Referee's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: Home: \_\_\_\_\_ Work: \_\_\_\_\_

Mobile: \_\_\_\_\_

Occupation: \_\_\_\_\_

Capacity in which you know this applicant: \_\_\_\_\_

Thank you for agreeing to be a confidential referee for this applicant.

Your statement will be confidential to those making the appointment and will be used for evaluation purposes only.

Please email the completed forms to the Principal [bev@southcity.school.nz](mailto:bev@southcity.school.nz) by **3pm Friday the 15<sup>th</sup> of October 2021.**

**Referee's Report**

Applicant's Name: \_\_\_\_\_

**Personal Characteristics**

|  | <b>Outstanding</b> | <b>Sound</b> | <b>Average</b> | <b>Weak</b> |
|--|--------------------|--------------|----------------|-------------|
| Charisma   |                    |              |                |             |
| Confidence   |                    |              |                |             |
| Positive attitude  |                    |              |                |             |
| Inspirational teacher  |                    |              |                |             |
| Takes initiative   |                    |              |                |             |
| Friendly   |                    |              |                |             |
| Energy and Stamina   |                    |              |                |             |
| Enthusiasm   |                    |              |                |             |
| Sense of humour  |                    |              |                |             |
| Culturally sensitive   |                    |              |                |             |
| Positively promotes the school at every opportunity              |                    |              |                |             |
| Ability to reflect and evaluate                                  |                    |              |                |             |
| Integrity / Professionalism                                      |                    |              |                |             |
| Willingness to continue to grow through professional development |                    |              |                |             |
| Ability to handle change positively                              |                    |              |                |             |

General comments regarding this applicant: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Referee's Report**

Applicant's Name: \_\_\_\_\_

**Classroom Teaching**

Key:

| <b>Outstanding</b>                                   | <b>Sound</b>                          | <b>Average</b>                                      | <b>Unproven</b>  |
|--|---------------------------------------|---|--|
| Innovative<br>Highly Skilled<br>Extensive Experience | Capable<br>Skilled<br>Wide Experience | Has Ability<br>Developing Skills<br>Some Experience | Requires Direction<br>Little Evidence of Skills<br>Inexperienced |

|  | <b>Outstanding</b> | <b>Sound</b> | <b>Average</b> | <b>Unproven</b> | <b>Unable to Access</b> |
|--|--------------------|--------------|----------------|-----------------|-------------------------|
| Likes and respects children  |                    |              |                |                 |                         |
| Plans innovative teaching  |                    |              |                |                 |                         |
| Ability to use a range of teaching strategies effectively                                    |                    |              |                |                 |                         |
| Leads students' learning by facilitating   |                    |              |                |                 |                         |
| Monitors and assesses learning based on evidence of students' achievements                   |                    |              |                |                 |                         |
| Ability to maintain a stimulating classroom environment                                      |                    |              |                |                 |                         |
| Classroom management   |                    |              |                |                 |                         |
| Ability to motivate students   |                    |              |                |                 |                         |
| Active interest in student support, cultural development, and welfare                        |                    |              |                |                 |                         |
| Relationship with parents / caregivers   |                    |              |                |                 |                         |
| Reports accurately and constructively on student learning to children / parents / caregivers |                    |              |                |                 |                         |
| Actively promotes, by example, appropriate and desirable positive student behaviour          |                    |              |                |                 |                         |
| Ability to tailor positive individual learning situations for students                       |                    |              |                |                 |                         |
| Listens positively and constructively to students  |                    |              |                |                 |                         |
| Reflects students' concerns and is easy for students to talk to                              |                    |              |                |                 |                         |
| Positively encourages students to value and appreciate each other                            |                    |              |                |                 |                         |

General comments regarding this applicant: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



**Referee's Report**

Applicant's Name: \_\_\_\_\_

**Administration and Management**

Key:

| <b>Outstanding</b>                                   | <b>Sound</b>                          | <b>Average</b>                                      | <b>Unproven</b>  |
|--|---------------------------------------|---|--|
| Innovative<br>Highly Skilled<br>Extensive Experience | Capable<br>Skilled<br>Wide Experience | Has Ability<br>Developing Skills<br>Some Experience | Requires Direction<br>Little Evidence of Skills<br>Inexperienced |

|  | <b>Outstanding</b> | <b>Sound</b> | <b>Average</b> | <b>Unproven</b> | <b>Unable to Access</b> |
|--|--------------------|--------------|----------------|-----------------|-------------------------|
| Supporting the principal positively        |                    |              |                |                 |                         |
| Positive behaviour management              |                    |              |                |                 |                         |
| Relationship with staff                    |                    |              |                |                 |                         |
| Ability to plan collaboratively            |                    |              |                |                 |                         |
| Quality of written communication           |                    |              |                |                 |                         |
| Quality of oral communication              |                    |              |                |                 |                         |
| Contribution to corporate life of school   |                    |              |                |                 |                         |
| Ability to support positive school climate |                    |              |                |                 |                         |
| Ability to meet deadlines                  |                    |              |                |                 |                         |
| Ability to react calmly under pressure     |                    |              |                |                 |                         |

General comments regarding this applicant: \_\_\_\_\_

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