

Salford School

Application Package

**Tumuaki Tuatoru
(Assistant Principal)**



Developing respectful, responsible, caring and hardworking students.

Ko wai tātou? (Who are we?)

Salford School provides education to akonga from Year 1 to 6.

We are located in the north Invercargill suburb of Hargest and have a lovely setting with a very pleasant rural outlook, large grounds and excellent playground facilities. Salford has a student roll of around 270 students, in 11 classrooms.

We have an enthusiastic and very capable team of Kaiako and kaiawhina kaiako, who are committed to doing the best for all akonga. We work hard to ensure that tamariki and their whānau feel that they belong here and feel safe and supported in the school environment. We aim to maintain the highest possible teaching and learning standards for all akonga with positive whānau relationships and support. We want tamariki to experience a rewarding and enjoyable education and leave the kura confident and well equipped to succeed at the next level. We are an inclusive school community and warmly welcome whānau to assist in a partnership with us as we strive to provide high quality education.

We have growing cultural diversity with a current school population of:

14% Māori learners, 4% Pacifica, 14% Asian, 5% MELAA, 60% European / Pakeha and 1% other Ethnicity. This equates to approximately 20 nationalities represented throughout the school.

We have a supportive Board of Trustees and whānau run PTA who work hard to ensure the tamariki have the resources, support and 'extras' needed for positive primary schooling learning and experiences.

Our Vision and Core Values



Our Strategic Plan 2023

Strategic Plan 2020-2023		
3 Year Vision for Salford School Student Achievement		
HAUORA	LOCAL CURRICULUM	CULTURAL INCLUSION
<p>Promotion and commitment to enhancing social, emotional and physical well-being through positive school wide practices.</p> <p>VISION Cultural and responsive pedagogy and practices embedded and evidenced schoolwide.</p> <p>Collaborative, connected students, whanau, staff and community working for the tamariki's learning.</p> <p>School Values living in all persons connected to the school through actions, language and attitude.</p>	<p>Relevant, connected, collaborative, responsive and innovative inclusive teaching for excellence</p> <p>VISION Creation of a conceptual, creative, relevant and innovative local curriculum through community consultation.</p> <p>Maximise home school and community partnerships to support and enhance opportunities for learning and learning success.</p>	<p>Māori Students are engaged in their learning and are achieving educational success with pride in their unique identity, language and culture as Maori.</p> <p>VISION Creation of a safe and inclusive school culture where all students excel academically, socially and emotionally.</p> <p>The unique position of the Maori Culture will be respected and celebrated by developing and ensuring shared understandings of Tikanga Maori.</p> <p>Learning opportunities within and across learning areas and topics that develop understanding of the bicultural foundations of Aotearoa New Zealand.</p>

Appointment process

Thank you for your inquiry about the Tumuaki Tuatoru (Assistant Principal) vacancy at Salford School advertised in the Education Gazette. This position is a full time, permanent position in a Junior School classroom. We are seeking an experienced school leader, who is a dedicated, caring and enthusiastic classroom practitioner with high expectations of themselves, akonga and other kaiako.

The successful applicant must:

- enjoy working with children of all ages
- be a strong, collaborative team player and leader
- understand the importance and special character of primary school tamariki, especially younger tamariki.
- be able to build excellent relationships with akonga, their whānau, school staff and the wider community
- have a successful leadership history
- have a passion for education with strengths in literacy, numeracy and inclusive education
- demonstrate a strong knowledge and understanding of play based learning and cultural inclusiveness

What our akonga are looking for in their Tumuaki Tuatoru:

- Someone who is helpful
- Someone who is colourful, positive and encouraging
- Someone who is enthusiastic and patient
- Someone who is fun, funny and has a sense of humour
- Someone who is smart – really smart and intelligent
- Someone who is a good talker, clear speaker with a nice voice
- Someone who knows a lot about kids

What our kaiako are looking for in their Tumuaki Tuatoru: (for themselves as a teacher and as a school leader of other kaiako)

- Someone who is collaborative and able to nurture shared belief, philosophy and practices across the school but especially focusing on best practice for junior learners
- Someone who has knowledge, experience and understanding with and for neurodiverse learners and their whānau
- Someone who has strong relationships and connections with students, staff and whānau
- Someone who is able to celebrate the positives and address the challenges proactively
- Someone who is brave to try new ideas, concepts and practices for the betterment of tamariki and their learning
- Someone who is developing strength in te reo and tikanga.
- Someone who is fun with a great sense of humour



Please find attached information about the school and a job description for this position.

I invite you to apply by submitting the following:

- A cover letter outlining your suitability for the position
- A curriculum vitae with relevant detail and information outlining your teaching and leadership qualities and experience
- A completed application form

Timeline:

1. Applications close: **4:00pm Monday 27th November 2023**
2. Shortlisting Monday 27th November – Wednesday 29th November
3. Interviews: Thursday 30th November
4. Referee checks: Friday 1st - Saturday 2nd December
5. Successful applicant notified: Saturday 2nd December
6. Position commences / Classes begin: **Tuesday 30th January 2024**. (Teacher Only Days are **Friday 26th January and Monday 29th January 2024**. Induction time will also be arranged in consultation with the successful applicant)

Applications can be emailed to the Office Manager, Judi Devine (admin@salford.school.nz).

We look forward to receiving your application. If you would like to discuss anything about the application process or the school, feel free to call me (03)2179521 or email (sarahg@salford.school.nz).

Please feel welcome to come and visit so that you can learn more about our school.

Yours sincerely

Sarah Gibbs
Tumuaki



SALFORD SCHOOL APPLICATION FORM
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Position applying for	
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PERSONAL DETAILS:

Title	
First Name	
Surname	
Email address	
Phone number	

PRESENT POSITION

Kura/Company	
Position title	
Length of time in present position	

List your work experience for the last five year.
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Kura / Company		
Position title		
Length of time in this position	Start date	Stop date

Kura / Company		
Position title		
Length of time in this position	Start date	Stop date

Referees: <i>Please provide the names/contact phone numbers and email addresses of three referees.</i>

Full Name	
Contact number/s	
Email address	

Full Name	
Contact number/s	
Email address	

Full Name	
Contact number/s	
Email address	

DECLARATIONS:

PLEASE NOTE: *If you answer "yes" to any of the following, please provide detailed information on a separate sheet. Thank you.*

a.	Have you ever been convicted of a criminal offence?	Yes	No
b.	Have you ever been dismissed from a position?	Yes	No
c.	Are you aware of any medical, physical limitations or disabilities, that might prevent you from carrying out the work to a reasonable standard?	Yes	No
d.	Are there any reasons why you should not be employed to work in a school environment?	Yes	No
e.	In accordance with the Privacy Act, I authorise the Salford School Appointment Committee to obtain further information from the referees listed in my application and consent to the referees disclosing such information to the Appointment Committee.	Yes	No
f.	If I am successful in the application, I agree that the appointment may be dependent upon a police vet (satisfactory to the Appointments Committee) of myself.	Yes	No

I certify that the information given in this application is to the best of my knowledge correct. I understand that this may be verified.

Applicant's Signature _____ Date _____