



## WHANGĀREI BOYS' HIGH SCHOOL

### JOB DESCRIPTION ALL TEACHERS

A person employed in Whangārei Boys' High School as a teacher shall carry out the following key tasks and responsibilities:

#### **PROFESSIONAL KNOWLEDGE:**

- Demonstrate knowledge of the New Zealand Curriculum relevant to their area of teaching.
- Extend personal knowledge through Professional Development keeping informed of developments in Curriculum, Assessment and learning theory.
- Ensure class programmes and practices reflect the intentions of the Treaty of Waitangi and its principles.
- Maintain and update a teaching portfolio that demonstrates all Practising Teacher Criteria are met.

#### **TEACHING TECHNIQUES:**

- Plan, assess and monitor programmes that meet the needs of all students, are culturally responsive, and are consistent with sound teaching and learning practice to satisfy the requirements of the WBHS curriculum.
- Display a range of teaching techniques and tools that ensure the learning needs of all students are catered for.
- Consistently use school agreed approaches. For example, The Boys' High Way.

#### **MOTIVATION OF STUDENTS:**

- Establish and maintain positive working relationships with students.
- Support students in achieving their goals.
- Provide work at a level appropriate to the student, including extension tasks where appropriate.
- Ensure effort and positive behaviour are recognised and encouraged.

#### **CLASSROOM MANAGEMENT:**

- Create a classroom atmosphere where students feel safe, secure and valued.
- Ensure a clean, safe working environment.

#### **COMMUNICATION:**

- Promote positive relationships with and among all students and all staff.
- Develop positive relationships with parents, Whanau, staff and Board of Trustees.
- Positively model the school values and explicitly refer to them where appropriate.

#### **SUPPORT FOR AND CO-OPERATION WITH COLLEAGUES:**

- Establish and maintain positive working relationships with other staff members.
- Work as an effective member of the WBHS teaching team.

#### **CONTRIBUTION TO WIDER SCHOOL ACTIVITIES:**

- Show support for school functions and participate in the co-curricular life of WBHS.
- Take responsibility for daily routines and duties.
- Take an active role in planning and carrying out school events where and as applicable.

At all times the policies of the Board of Trustees of Whangārei Boys' High School shall be adhered to and teaching staff shall be answerable to the Board of Trustees or the Principal through the Board's delegated authority.

**Teacher:**

**Date:**

**Signed:**