



APPLICATION FORM: TEACHER

Thank you for your interest in a teaching position in the Cook Islands. Please complete all parts of this application form and return it by the due date with a

- Covering Letter
- Curriculum Vitae and
- Certified copies of relevant qualifications to:

Human Resources Management Division
Cook Islands Ministry of Education
PO Box 97
Rarotonga
COOK ISLANDS – Email: vacancy@education.gov.ck

Please Note: Failure to complete all parts of this application form may jeopardise your consideration for this position.

Position(s) Applied For:

College/School (s):

Applicant's Full Name:

Address:

.....

Telephone Numbers: Home: **Mobile:**

Email Address:

Teacher Registration Number:

Registration Expiry Date:

Date of Birth:

Nationality:

Qualifications - Academic and Teaching (List all qualifications gained):

Qualification	Year Attained	Institution

Qualifications - Other Relevant Qualifications (List all qualifications gained):

Qualification	Year Attained	Institution

Work Experience - Teaching – Including Management positions if applicable (List all positions held):

Positions Held	Year	Educational Institution

Other Relevant Employment Experience for the Position (If applicable):

Positions Held	Year	Organisation

PROFESSIONAL EXPERIENCE

In the table below, you will find reference to some of the professional standards required of teachers in the Cook Islands. Please indicate what you have done to date (or, in the case of beginning teachers – what you would do) to ensure this standard is achieved by you if appointed. Include examples of your experience in each of these areas. You may extend the table as required to complete your responses.

Professional Standards	Achievement of Standard (including Examples)
<u>Performance Dimension: Professional Knowledge</u> - Depth of curriculum and/or subject knowledge; Knowledge of learning and assessment theory; Current best educational practice knowledge	
Professional Development - Commitment to further developing own knowledge and skills; Commitment to and active participation in professional development	
Teaching Techniques – Planning, preparation and delivery of appropriate teaching programmes; Assessment of learning outcomes; Evaluation, appraisal and reflection on own teaching practice	
Motivation of Students - Expertise in encouraging school-wide positive engagement in learning; Expertise in establishing high expectations that value and promote learning and achievement	
Student Management - Ability to develop sound strategies for managing student behaviour effectively; ability to develop and maintain a positive and safe learning environment	
Effective Communication & Support for Colleagues Ability to communicate clearly and effectively with students/families in either or both English and CI Maori; Success in reporting on student achievement to students, families and caregivers; Commitment to providing support and assistance to colleagues.	

PERSONAL QUALITIES

Working in the Cook Islands:

Have you had any criminal convictions in the past 10 years and/or have any pending criminal convictions? YES / NO	If 'Yes', provide brief details:
Have you or your family members had an injury or medical condition caused by gradual process, e.g. disease or infection (NCD), stress related or well-being illness or hearing loss, diabetes – which the tasks of this job may aggravate or contribute to? YES / NO	If 'Yes', provide brief details:

Living and working in a new environment provides many challenges and opportunities.

Please use your personal experiences, professional or otherwise, to give an indication of your personal strengths and qualities under the following headings. You may also add to the list other qualities that you have that are important to this position. You may respond to each one individually or as an overall response.

Points to consider:

1. Adaptability
 2. Flexibility
 3. Initiative and resourcefulness
 4. Attendance and punctuality
 5. Attitude to work
-

Referees

Provide the name and contact details of three referees, two of whom must have worked with you in a professional capacity recently, we could contact who would be able to provide a reference for you:

	<i>Name</i>	<i>Address</i>	<i>Telephone</i>	<i>Position</i>
1				
2				
3				

Complete the application form and e-mail to vacancy@education.gov.ck by the due date.

Applicant's Signature:

Date: