

FRIMLEY SCHOOL
TUKITUKI RTLB SERVICE
(RTLB Cluster 23)
APPLICATION FOR APPOINTMENT

Position applied for

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Personal Information: Please provide some form of photo identification with this application.

Surname:

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First name/s:

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Address:

Preferred form of address – optional (circle or highlight)

Mr	Mrs	Ms	Miss	Dr
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Telephone:

Mobile:

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Email

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Are you legally entitled to work in New Zealand?

Yes

No

(Circle or highlight your response)

NOTE: If appropriate, please attach evidence of eligibility to work in New Zealand.

Teacher Registration: Please provide a copy of your Practising Certificate with this application.

Teacher Registration Number:

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Expiry date:

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Teaching Qualifications

Trained Teacher's Certificate

Diploma of Teaching

Degree Qualifications

RTLB Qualifications

Other Academic Qualifications

Institution	Year Awarded

Current Employment

Position Held:

Year Appointed:

School:

School (U) Grade:

Location:

For the purposes of compliance with the Privacy Act 1993, do you consent to the school contacting your present employer for the purposes of reference checking?

Yes

No

Highlight or circle one

Previous Teaching Experience (Continue on separate sheet if required)

Position & Class level	From	To	School	Reason for Leaving

Other Work Experience (Continue on separate sheet if required)

Position Held:	From	To	Employer	Relevance to this position

DECLARATIONS**Health**

Have you had any injury or medical condition caused by gradual process, disease or infection that will or may affect your ability to carry out the job you for which you have applied? If, YES , please provide details:	Yes	No
	Highlight or circle one	

Student Safety

Have you been the subject to any concerns related to student safety? If, YES , please provide details:	Yes	No
	Highlight or circle one	

Convictions against the Law

Have you ever been convicted of any criminal offence (other than a minor traffic offence)? If, YES , please provide details and note that you may be asked to provide a copy of the relevant court records.	Yes	No
	Highlight or circle one	
Are you currently awaiting the hearing of any charges? If, YES , please provide details	Yes	No
	Highlight or circle one	

Please Note:

The Board reserves the right to contact authorities to verify any claim made.

Driver's Licence

Do you have a current New Zealand Driver Licence and are fully qualified with no restrictions? If NO please comment.	Yes	No
	Highlight or circle one	

Use of own car

If appointed to the position, and if required, do you agree to use your private (fully insured, registered, with current Warrant of Fitness and in warrantable condition) motor vehicle to enable you to carry out your duties? If NO please comment.	Yes	No
	Highlight or circle one	

Referees

Please provide names, addresses and contact number of three (3) referees, one of whom is a current or previous employing BOT member (for principal applicants) or Principal (for teacher applicants) who can attest to your professional skills.

	1st	2nd	3rd
Name			
Position			
Address			
Telephone Numbers	Mobile Home Work	Mobile Home Work	Mobile Home Work
Email	Referee's Email address	Referee's Email address	Referee's Email address
Capacity in which you have known this referee.			

I consent to the school seeking verbal or written information on a confidential basis about me from representatives of my previous employers, referees and other persons, as necessary, for the purpose of ascertaining my suitability for the position for which I am applying.

I understand that the information received by the school is supplied in confidence as evaluative material and will not be disclosed to me.

Signature:

Date:

Declaration

I (full name) declare that to the best of my knowledge the information provided in this application and in my curriculum vitae enclosed, is accurate and I understand that if any false or misleading information is given, or any material fact suppressed, I will not be employed, or if I am employed, my employment may be terminated. I also understand that any false information given in relation to my medical history with regards to gradual process, disease or infection, can result in my loss of entitlement for any compensation from ACC.

Applicant's Signature

Date

APPLICATION CHECKLIST ON NEXT PAGE

Checklist:

Please include with this application form:

- **Your Cover letter** ☐
- **Your CV/Resume or Portfolio (If provided)** ☐

Applications close 5.00pm, Friday 13th November, 2026.

Appointment confirmed: by 4th December

Position commencing by negotiation

Please submit your application online to:

Email: **jjohnson@tukitukirtlb.org.nz**

Subject line: **RTLb Job Application**

Or to
Julia Johnson
The Manager
Tukituki RTLb Service
C/- Frimley School
Frimley Road
Hastings 4120
(marked confidential)