



**4. Qualifications (Educational and/or other relevant qualifications)**

Qualification	Institution	Date Attained

**5. Please state why you think you are suitable for this position.**

**6. Health**

Do you have any known condition that may affect your ability to carry out the functions and responsibilities of the position applied for? **YES NO**

If YES, please specify: .....  
.....  
.....

The School property is smoke & vape free – are you prepared to abide by this?  
**YES NO**

## 7. Convictions Against the Law

Have you ever been convicted of any criminal offence (other than minor traffic offence)? **YES**      **NO**

If YES please give details and note you may be asked to provide a copy of the relevant court records.

.....

Are you currently awaiting the hearing of any charges? **YES**      **NO**

## 8. Referees

Please provide the names, addresses and phone numbers of two (2) Referees.

Name:

Address:

Telephone Mobile:

The capacity in which you have known this person:

Name:

Address:

Mobile:

The capacity in which you have known this person:

## 9. Declaration

I ..... (full name) consent to the Board of Trustees seeking verbal or written information on a confidential basis about me from representatives of my previous employers and/or referees and authorise the information sought to be released to the Board for the purpose of ascertaining my suitability for the position for which I am applying.

I understand that the Board may approach sources other than my nominated referees to seek feedback on my suitability for this position.

I also understand that the information received by the Board is supplied in confidence as evaluative material and will not be disclosed to me.

I declare that the information contained in this Curriculum Vitae and Application Form is true and correct.

Signature:

Date:

**Please include with this application form with a covering letter and your Curriculum Vitae**

**Applications for the position will close  
*WEDNESDAY 1 April 2026 @ 12:00 pm***

**Please send to:** Helen McGuigan ( Principal)  
principal@saintmarysgis.school.nz