



Ebbett Park School
Job Description
Teacher

TEACHER:**POSITION:**

Classroom Teacher

STATUS:

Fixed Term, starting Monday 3 May and ending Tuesday 14th December 2021

RESPONSIBLE TO:

Kate Medicott

WORKING**RELATIONSHIPS WITH:**

Principal

Deputy Principal

Teachers (including part-time, relievers, CRT relievers)

Support Staff (including Teacher Aides, Cleaners, Grounds staff)

Administration Staff

Specialist Providers (GSE, RTLB)

Outside Agencies (Health Nurse, Police)

Parents/Caregivers

DURATION:

2021

PRIMARY OBJECTIVES:

To support the Mission Statement, vision and the values of Ebbett Park School.

To participate in the development and implementation of school policy, procedures, practices and teaching programmes.

To support the Strategic Plan and Annual Plan as outlined in the current Ebbett Park School Charter.

To develop and implement appropriate teaching and learning programmes and monitor and record progress and achievement linked to curriculum levels for each individual student as well as the class as a whole

To participate and engage in programmes of professional development that will support the school-wide direction of teaching and learning. Of most importance is the attendance of PB4L Professional Development.

To encourage all students to establish positive work habits, and to reach their unique potential

To complete all requirements and undertakings as outlined in the Ebbett Park School Performance Management System including the relevant Professional Standards, Performance Objectives and Development Objectives.

To actively contribute to the corporate life of Ebbett Park School.

REGISTERED TEACHER CRITERIA AND KEY INDICATORS

All teachers are required to meet all Criteria and supported by their individual Key Indicators.

A professional portfolio showing evidence that these criteria have been met must be kept and updated by the teacher. Principal/Deputy Principal will assist with this process for part time staff.

OTHER RESPONSIBILITIES:

The Other Responsibilities relate to many areas that are specific to the school and help towards its successful functioning on a day-to-day basis including:

- To carry out all duties, procedures and responsibilities as outlined at Ebbett Park School;
- To use digital technology resources (ie laptop, iPad, blog's etc) in a way that effectively contributes to the achievement of the Ebbett Park School.
- To contribute towards the effective functioning of Ebbett Park School by carrying out the specific tasks, duties, roles and responsibilities allocated to individual teachers ie class teaching level, playground duties etc.
- To ensure that all policies, procedures and guidelines, as outlined in the school procedures folder, are followed, adhered to and acted upon accordingly;
- To make sure that sufficient planning and preparation work is left for Relieving Teachers in the classroom including CRT relievers if required;
- To maintain a portfolio of professional development that will support to renewal of Registered Teachers 3 Year Practicing Certificate;
- To work towards achieving and maintaining the relevant Professional Standards as well as the Registered Teacher Criteria
- To maintain confidentiality, trust and respect.

Performance Review

A yearly performance appraisal will be put in place. This may consist of observations, meetings and discussions. An outside appraiser may be brought in for this role.

Set up Session – may

Signed Teacher _____

Principal _____

Date _____

Mid Year Review – July

Signed Teacher _____

Principal _____

Date _____

Final Review – December

Signed Teacher _____

Principal _____

Date _____

The assessments and comments of any reporting are measured against the requirements of the agreed job description and the professional standards as outlined in the teachers' collective employment contract.