

POSITION DESCRIPTION

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| Position: | Healthy Active Learning Regional Lead |
| Hours: | Fulltime – 40 hours per week |
| Reports to: | General Manager - Programmes |
| Direct reports: | Two – Healthy Active Learning Advisors |
| Location: | Based in Dunedin, but servicing Otago |
| Key relationships (internal): | Active Communities Team, Insights and Evaluation Lead, Sport Clutha Regional Coordinator, Sport Waitaki Regional Coordinator, Active Families Coordinator, and Support Services Team. |
| Key relationships (external): | Primary School Principals, Ministry of Education (MoE), Ministry of Health (MoH), Sport NZ, Sport Southland, Healthy Active Learning National workforce, and community partners. |

Sport Otago Vision: Every Otago whānau active every day.

Sport Otago Purpose: To enhance individual and community wellbeing through physical activity.

Sport Otago Values

- **Edgy/Whakākarangi:** To stand out from others. Modern, adaptive, innovative, tenacious, at the forefront, experimental, push the boundaries.
- **Open/Pono:** Being welcoming and accepting, honest, open to new ideas, willing to learn, vulnerable, embracing diversity, having integrity.
- **Connected/Tūhono:** Collaboration, partnership, teamwork, nurturing, maintaining, promoting and building our staff and communities strengths, looking after our people, respect for each other and those we interrelate with – kotahitanga.
- **Excellence/Hiranga:** Being the best we can be, being evidence based, always producing high quality work, having high standards, our whānau live the organisations values and possess required skills, our practices keep our whānau safe and healthy.

He rōpū tina tika mātou e tautoko ana, a wero ana ki a mātou anō hei autaiā.
He tangata, he tangata.

We are a friendly, inclusive team who support and challenge each other to be extraordinary.
It is people, it is people.

Healthy Active Learning

Healthy Active Learning is a collaborative government wellbeing initiative between Sport NZ, the MoH, and the MoE. It aims to support schools and kura to improve the wellbeing of tamariki through healthy eating and drinking, and quality physical activity. Sport NZ is partnering with Sport Otago to employ a workforce to support schools and kura to:

- Understand and recognise the value of the Health and Physical Education (HPE) and Hauora curriculum.
- Create an environment that supports and promotes quality play, sport, and physical activity.
- Support teachers and Kaiako to be confident and capable in delivering the Health and Physical Education and Hauora curriculum.
- Create a healthy food and drink environment.
- Make well informed decisions when engaging with external providers.
- Strengthen their connections with the wider community including whānau and local health and physical activity providers.

Purpose of Position

The Healthy Active Learning Regional Lead is responsible for leading and managing the effective scoping, design, and implementation of the Healthy Active Learning initiative across our region.

This includes recruiting, leading, and managing a high performing team of Healthy Active Learning Advisors, as well as overseeing the systems, structures, and processes required to ensure the operational efficiency and effectiveness of the Healthy Active Learning team.

The role is also responsible for managing and satisfying stakeholder expectations and requirements, whilst ensuring the philosophies and principles underpinning the Healthy Active Learning initiative are upheld and continue to inform how the team operates in schools, kura, and their wider communities.

Developing and maintaining strong meaningful relationships with school and kura principals and senior staff is a critical component of this role.

The Healthy Active Learning Regional Lead will maintain a portfolio of between four and six primary schools. They will work with Boards of Trustees, Principals, and senior staff at these schools and kura to provide advice and customised support around the strategy, planning, and development of systems that contribute to an active and healthy school.

The role will support school leaders and teachers to better plan and implement the HPE and Hauora curriculum, identify and develop opportunities for quality physical activity experiences for tamariki (in school and in the community), and advise on how to establish healthy behaviours and environments through supporting the adoption of healthy food and water-only policies.

Leading internal alignment, integration, and championing collaboration of Healthy Active Learning and other tamariki focused initiatives within Sport Otago is essential.

| KEY TASKS | OUTCOMES |
|--------------------------------|--|
| Leadership | <p>Lead the recruitment, induction, and training of Healthy Active Learning staff across Otago, and mentor and support them with their performance and development through mechanisms such as KPIs, training, and development plans.</p> <p>Create and contribute to a team culture where leadership, growth, and innovation can flourish by leading, managing, and supporting the ongoing individual and collective development needs of the Sport Otago Healthy Active Learning team.</p> <p>Develop and manage plans, processes, and operational documentation to support the effective delivery and sustainability of Healthy Active Learning in Otago.</p> <p>Lead the school engagement process, in partnership with the MoE and MoH, to identify schools who are committed to the Healthy Active Learning philosophies and have the capacity to be part of the initiative.</p> <p>Establish and facilitate the ongoing operations of regional steering and working groups, consisting of key stakeholders with the responsibility of informing the ongoing development and implementation of Healthy Active Learning in the Otago region.</p> |
| Relationship Management | <p>Develop and nurture partnerships with schools and kura, specifically with Boards of Trustees, Principals, and senior staff of selected schools and kura.</p> <p>Establish and maintain close working relationships with appropriate MoH and MoE staff to ensure a coordinated approach to the development, implementation, sustainability, and effectiveness of Healthy Active Learning within Otago.</p> <p>Work collaboratively with Sport Southland Healthy Active Learning staff for the wider benefit of Healthy Active Learning across Otago/Southland.</p> <p>Foster a strong relationship with key Sport NZ staff and stay informed about Healthy Active Learning developments at a national level.</p> <p>Develop key contacts within the school/kura community, e.g. Councils, tertiary providers, play providers, community providers, active recreation providers, clubs and regional sport organisations, social agencies, and health providers.</p> <p>Positively share, contribute, and collaborate with other national Healthy Active Learning networks and leaders.</p> |
| Initiative Delivery | <p>Engage and work with Boards of Trustees, Principals, and senior staff of selected schools and kura to connect Healthy Active Learning to achievement challenges and strategic educational outcomes.</p> |

Provide relevant up to date HPE and Hauora curriculum knowledge, as well as planning, teaching, and assessment strategies that support student engagement and achievement.

Utilise and deploy HPE and Hauora curriculum resources available when and where appropriate to support quality planning and delivery.

Understand and promote the value of physical activity for the holistic wellbeing of tamariki.

Support schools/kura to identify how to enhance and support their teachers and student's wellbeing through physical activity.

Work with the school/kura communities (staff, students, parents/caregivers) to encourage, support, and enable healthy eating and water-only policies and environments, including integrating healthy eating and water-only messages into HPE and Hauora teaching where appropriate, and modelling appropriate behaviours when on school/kura premises.

Advocate for and support local communities, including territorial authorities, to engage and connect with school and kura to provide quality play, sport and physical activity opportunities.

Initiative Reporting and Accountability

Ensure internal and external reporting requirements for Healthy Active Learning are completed in line with organisational and stakeholder expectations.

Commit to the Healthy Active Learning evaluation plan through supporting and coordinating the implementation of agreed evaluation processes.

Best Practice

Ensure the philosophies and principles underpinning Healthy Active Learning are applied, including the integration of Sport Otago's Regional Leadership Approach encompassing Physical Literacy, Locally Led, and Insights and Evaluation.

Ensure the Treaty of Waitangi and its principles of Partnership, Protection, and Participation are acknowledged and reflected in the implementation of the initiative.

Ensure all decisions and behaviours are inclusive and embrace diversity across the wider school and kura community, through commitment to social justice, equity, and equality.

Mitigate and openly communicate any possible risks or incidents that have the potential to bring Sport Otago, Sport NZ, and/or invested partners into disrepute.

Actively collaborate with the wider Sport Otago team, establishing a good working knowledge of other programmes and initiatives, and adding value to these workstreams via the integration of Healthy Active Learning.

Person Specification

- Experience working with or within schools and/or kura.
- An understanding of the operating models in primary and intermediate schools and/or kura.
- Knowledge of the systems, structures, and operating models that underpin the education, sport, active recreation, and play sectors across Aotearoa.
- Knowledge and understanding of the New Zealand Curriculum and/or Te Marautanga o Aotearoa.
- Knowledge and understanding of how the sport and education sectors interact to deliver PE, sport, active recreation, and play opportunities for tamariki.
- Knowledge and understanding of Sport NZ's strategies and approaches, specifically the insights, physical literacy, and locally led approaches.
- Knowledge of, and commitment to, the Treaty of Waitangi.
- A positive disposition towards quality physical education and the importance and value each have on the health and wellbeing of tamariki.
- Experience in strategically leading the design and implementation of medium to large scale projects that operate across multiple settings.
- Exceptional relationship building skills, accompanied by a high level of emotional and social intelligence.
- Exceptional interpersonal skills with proven experience in managing stakeholders, teams, and individuals to achieve quality outcomes.
- Thorough knowledge and understanding of effective pedagogical strategies, specifically culturally responsive and active pedagogies.
- The ability to be a critical practitioner by applying an inquiry approach to constantly evaluate effectiveness and impact.
- Experience in planning, managing, and prioritising multiple and competing tasks and projects to meet deadlines and produce quality results.
- A high level of verbal and written communication skills, with the ability to engage and communicate effectively to a wide range of stakeholders and audiences.
- A track record of handling confidential and sensitive matters with exemplary discretion and professionalism
- Awareness of the wider social and political context in which Regional Sport Trusts operate
- Experience in designing and facilitating professional learning and development opportunities.
- Experience in influencing attitudes, behaviours, and processes.
- Fosters a team spirit through a collaborative and cooperative approach to work.
- Be innovative, a self-starter, and a problem solver who loves a challenge.
- Be able to work flexible hours.
- Have a sound working knowledge of Microsoft computer programmes.
- A commitment to ongoing professional development.
- A personal philosophy aligned to the purpose, values, and culture of Sport Otago.
- Current Driver License.