



**RESOURCE TEACHER: LEARNING AND BEHAVIOUR**  
**West Coast Te Tai o Poutini**  
**EMPLOYER SCHOOL: Cobden**

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**Resource Teacher: Learning and Behaviour (RTL)**

RTL are appointed by the lead school/kura principal/tumuaki. An RTL must be a New Zealand fully-registered teacher/kaiako with a current practising certificate. The position is a full-time role.

**Role**

The RTL service and the Ministry's Learning Support service work together with other services to provide seamless service provision to improve the education system's support for and responsiveness to children and young people with learning support needs. RTL have an essential role to play supporting students with substantial barriers to learning, and building teacher and school inclusive practice capability.

The RTL role, scope of practice, professional principles, practice sequence and service outcomes are detailed in the [RTL Professional Practice Toolkit](http://rtlb.tki.org.nz/Professional-practice).  
<http://rtlb.tki.org.nz/Professional-practice>.

**Responsibilities**

RTL are responsible for:

- providing the RTL service in a cluster of schools in accordance with the *RTL Professional Practice Toolkit* meeting the service priorities and expectations listed in the *RTL Funding Agreement*
- maintaining casework records according to cluster protocols
- maintaining trusting, professional relationships within cluster Kāhui Ako, schools and with parents/whānau, communities and community agencies.

**Qualifications**

RTL must hold the required RTL qualification - the Post Graduate Diploma in Specialist Teaching endorsed in Learning and Behaviour issued by Massey/Canterbury universities, or one of the previous qualifications: the Post Graduate Diploma in Special Needs Resource Teaching (PG Dip SNRT); or the Post Graduate Certificate in Education Studies - both issued by the Auckland/Victoria/Waikato consortium of universities.

Unqualified RTL appointees (including those who hold an historic exemption) must attain the Post Graduate Diploma in Specialist Teaching endorsed in Learning and Behaviour within 48 months of appointment to their **first** RTL position.

**Professional organisations**

Many RTL choose to belong to professional organisations. The cost of individual membership is at the discretion of the cluster.

RTL require cluster manager approval for leave of absence to attend professional organisation meetings and conferences.

## **RTLB Job Description:**

### **Description**

A Resource Teacher: Learning and Behaviour (RTLB) may be based at a particular school but is employed by the board of trustees of lead school employer for the cluster. The RTLB works across schools in a designated cluster of schools, providing support for schools and teachers in relation to year 0-10 students in particular. The RTLB will consult and work collaboratively with Ministry of Education Learning Support (LS) staff.

### **Purpose of the position**

The role of the RTLB is to provide itinerant specialist support across the cluster to students and teachers, and work with families, in order to improve the education outcomes for students with moderate learning and/or behaviour difficulties. The role will include demonstrating practice, strategy or techniques so that:

- students receive appropriate learning programmes that cater for their diverse needs and learning goals and behaviour management on an ongoing basis
- teachers can use the skills they have acquired with these and other students with similar needs in an inclusive and unobtrusive manner.

### **Accountability**

The RTLB will be accountable to the board of the employer school through the cluster manager.

### **Working relationships**

The RTLB will:

- work with staff and students in the designated schools
- work with the Learning Support Coordinator (LSC), Special Education Needs Co-ordinator (SENCO) and any special needs committee in cluster schools
- work with the senior management team in cluster schools
- work closely with Learning Support (LS) staff
- work with other agencies such as Health
- in conjunction with the school and classroom teachers, liaise with students' families.

### **Key tasks**

The key tasks of a RTLB are to:

- work flexibly within a designated cluster of schools
- undertake operational procedures consistent with the agreed policies and needs of the cluster
- receive and process Requests For Support (RFS), as described in the cluster RFS process
- work collaboratively, within He Pikorua, an ecological model, with

class teachers, relevant staff and LS to manage the behaviour and/or address the learning difficulties of a whole class, group, or individual students and

- identify needs
- set goals
- implement intervention/s
- monitor progress and assist teachers to adapt or implement programmes
- review
- record outcomes
- support teachers with assessment, analysis and evaluation
- report regularly to the cluster manager of the employer school detailing work undertaken and student outcomes
- support schools to refer students to other services when additional specialist advice or behaviour support is required
- keep appropriate records of all professional practice
- provide written reports that describe and provide a statistical analysis of work undertaken throughout the year
- where appropriate, support individual students for an agreed, brief period of time
- assist with transitions of designated students between classes and schools.

### **Person specification**

The successful applicant must be a trained teacher with the full New Zealand teacher registration and a current practising certificate, and should have the following attributes, knowledge and skills:

- strong interpersonal and communication skills to allow for full and comprehensive consultation and effective teacher support
- commitment to biculturalism and to meeting the needs of Māori students
- commitment to understanding the needs of students from different cultures, and a demonstrated willingness to provide services that are culturally appropriate
- ability to meet the relevant Professional Standards for Experienced Teachers and key indicators for RTLB
- the Resource Teacher: Learning and Behaviour qualification or the capacity and willingness to undertake and attain the RTLB qualification
- empathy with students who have learning and/or behaviour difficulties
- sound knowledge of the New Zealand Curriculum

- assessment skills
- ability to identify, implement and evaluate a range of educational and management approaches to meet students' and teachers' needs
- ability to assist others to implement suitable interventions
- ability to liaise and work with LS staff, and other professionals and/or agencies
- ability to work with, and provide professional support for staff, families and whānau, in the cluster schools
- a current clean full drivers' licence and be prepared to use own vehicle for work.

**Timeline:**

28 July 2021	Advertised online in the Education Gazette.
12 August 2021	Applications close. Applications must be received by 4pm.
13 August 2021	Shortlist formed. Referees contacted by this date.
18-19 August 2021	Interviews. Successful applicant to be advised of the offer of appointment as soon as possible after interviews completed. Successful applicant has 48 hours in which to accept the appointment.
20 August 2021	Unsuccessful applicants notified
Term 4 2021	Start date to be finalised in consultation with successful applicant

NB: Dates may vary due to unforeseen circumstances. Applicants are encouraged to submit their application as soon as possible, but by the closing date at the latest.