

GATE TEACHER JOB DESCRIPTION



Position: Gifted & Talented Education Teacher and Teacher Release (0.4FTTE Minimum)

Name:

Tenure:

Responsible to: Associate Principal and Principal

Permanent Full Time	
Permanent Part Time	0.4
Part Time	
Long Term Relieving Full Time	
Long Term Relieving Part Time	

Any Additional Detail:

0.4 FTTE

5 hours GATE and
approximately 5 hours teacher release

Optional for Suitable Candidate – further 0.2 FTTE:

*2 hours Sports Academy,
1 hour 30 mins Oral Communication or similar
1 hour Teacher Release*

KEY TASKS / DIMENSIONS	EXPECTED OUTCOMES
1. Professional Knowledge	<ul style="list-style-type: none"> Depth of the appropriate curriculum knowledge is displayed in lesson content and planning. Knowledge of current learning and assessment theory and developments is demonstrated in both lesson planning, design of diagnostic and assessment tasks. Knowledge of current issues and initiatives in GATE education is displayed. Accurate student records are maintained.
2. Professional Development	<ul style="list-style-type: none"> Both School and State requirements for Personal Growth Cycles are fully complied with. Opportunities for professional development are taken as appropriate. Ensure personal curriculum knowledge is up to date and relevant.
3. Teaching Techniques	<ul style="list-style-type: none"> Adequate planning (both short and long term) is carried out for each roopu. A wide range of teaching techniques is used. Appropriate specialist resources / equipment are used well. The classroom environment is well organized and attractive. Review and update GATE programme. Guidance and support for staff teaching gifted and talented students. Lesson planning is appropriate and taken into account the ability profile of the roopu.
KEY TASKS / DIMENSIONS	EXPECTED OUTCOMES
4. Student Management	<ul style="list-style-type: none"> Student behaviour is effectively managed.

	<ul style="list-style-type: none"> • Disciplinary techniques are used positively and judiciously. • Individual learning needs are recognised and catered for as far as possible. • Set assessment tools, in line with teaching and reporting needs. Set dates for assessments to be done (where appropriate). • A positive, safe, physical and emotional environment is created. • Oversee GATE related events, e.g Science and Social Fairs.
5. Motivation of Students	<ul style="list-style-type: none"> • Interactions with classes and individual students are such that motivation and effort are built up. • An appropriate interpersonal manner with students is displayed. • A genuine enthusiasm for the role of teacher in general, and for the GATE area in particular is communicated.
6. Te Reo me ona Tikanga	<ul style="list-style-type: none"> • Respect is given to Maori protocol whenever appropriate. • Pronunciation of Maori names, etc. is as accurate as possible. • Opportunities for staff development in things Maori are taken.
7. Effective Communication	<ul style="list-style-type: none"> • Oral and written communication with students, colleagues and whanau is appropriate and clear. • Instructions and explanations to classes are clear. • Board work and written instructions are clear and well presented. • Comments on Reports are appropriate and clear. • Liaise with appropriate agencies/community groups e.g, Enrich, Active Southland, contributing schools, SIT (<i>Sports Academy</i>)
8. Support for a Cooperation with Colleagues	<ul style="list-style-type: none"> • Good collegial relationships are developed. • A positive contribution to the subject department is made. • School-wide policies and procedures are complied with and supported. • A collegial approach to sharing ideas, skills and knowledge with fellow staff members is demonstrated.
9. Contribution to wide School Activities	<ul style="list-style-type: none"> • Full participation in the operational procedures of the school, such as, duty, report evenings, etc. is given. • A contribution is made to other areas of school life according to the strengths and interests of the teacher.
10. Resources	<ul style="list-style-type: none"> • Oversee budget and resources, consult staff re purchases. • Manage resources, accessibility booking systems, overseeing use.

Teacher's Signature:

Principal's Signature:

Date Appointed / Reviewed: