



SOUTH OTAGO HIGH SCHOOL

Junior Technology

SUMMARY OF POSITION

To teach Junior Technology (Year 7/8)

Responsibilities

- Teach effectively, demonstrating management techniques and a sound understanding of the content and skills of subjects taught.
- To work as a constructive member of the Technology Department and to show an enthusiastic commitment and contribution to the programme goals.
- To attend Department meetings, full staff meetings and other meetings as are required from time to time.
- To prepare reports regularly on student progress.
- Such other responsibilities as are allocated to the position from time to time by the principal, and/or Head of Department.
- To comply with the School Charter and all Board Policies.
- To provide a supporting role for some aspects of the school's co-curricular programme.

Key Tasks

- To plan, thoroughly organise and mark work as is appropriate and to monitor and develop his/her own teaching programmes, including self-evaluation and student evaluation of these programmes.
- To work within the budget and teaching guidelines provided by the T.I.C of Junior Technology.
- To consult with parents, H.O.D. and other staff in general as needed.

Relationships/Communications

- Responsible to the Principal and/or Senior Management Team.
- Responsible to the HOD for implementing the school's teaching programmes in Junior Technology (Y7/8 Technology)

PERSON SPECIFICATION

1. The appointee will be a trained teacher suitably qualified in curriculum areas, holding, or about to hold a Practising Certificate as a registered teacher.
2. The appointee should be prepared and able to teach to all levels and subjects indicated on their application.
3. An empathy for adolescents and the ability to work with a range of student abilities.
4. An ability to work alongside other staff within South Otago High School and staff from client schools i.e. teacher aids/ support staff.
5. A versatile, outgoing and innovative approach that will help foster engagement and a positive attitude towards learning throughout the school.
6. A person prepared to be involved in extra-curricular activities and the wider life of the school.