



# Kaiārahi – Leader

## Job description

### What is Elements Nature Based Play

Elements mission is to get Kiwi-kids back outside spending time in nature. At Elements we allow for ample unstructured playtime in the great outdoors, leading to creative social adventures between the tamariki. Our curriculum inspires tamariki to think independently and openly. Our environment, resources, and activities are carefully selected to allow time and space for tamariki to create, build, be active and use their imagination. We have developed a range of curriculum programmes for various ages and interests. While we are immersed in natural settings, primarily we focus on tamariki being active and creative in natural settings.

### General Description

A Kaiārahi will co-lead daily programming with a fellow Kaiārahi and potentially Junior Kaiārahi as needed by enrollment.

This person will arrive before the programme begins (approx. 8.30am) to help with set-up and will stay after the programme ends to assist with pack down (approx. 4pm). We are currently operating at two locations, one on a private farm in Westmorland, and the other at a public reserve in Marshlands. This position works at both locations.

A Kaiārahi must be energetic and patient with tamariki, flexible, organised, prompt, and responsible. They also must be able to work effectively and smoothly with other Kaiārahi, interact kindly with all the tamariki, and communicate easily with families.

They are responsible for the safety of all participating tamariki, and assisting with projects and activities throughout the day. This person will be responsible for checking in with caregivers at the start and end of the programme and communicating with them about the specific needs of the tamariki (e.g., allergies and behavioural needs).

This is a casual contract position that runs over the school and summer holidays. Daily shifts are 8.30am to approx. 4pm. Training, daily programmes, curriculum, policy documents & Health and Safety documentation is provided. There is a potential for work in the Ako Elements 1-day school programme that runs during term time.

**Key Responsibilities:**

- Assisting with successful implementation of the curriculum
- Adhering to Elements philosophy and guidelines in programming
- Overseeing the safety and needs of all the tamariki and organization of the whole group
- Being flexible
- Helping to lead songs and activities
- Checking in with families at the start and the end of each day of programme to discuss the needs and success of the tamariki

**Minimum Requirements:**

- Minimum of 2 years' work experience with Tamariki, qualifications in Education at any level preferred
- Strong leadership skills with prior experience preferred
- Personable, kind and flexible with excellent verbal communication skills
- Prompt, responsible and strong organisational skills
- Access to transport to both programme locations
- First Aid certificate preferred

**Other requirements:**

- CV including 2 contactable referees
- A clear New Zealand police check to work with tamariki (prepared in conjunction with Elements)