



# TEACHING APPLICATION FORM

+64 3 359 3595 principal@emmanuelchristian.school.nz

| Excellence  | Christ Like Character  | Service     | Wisdom                            |
|---|--|-------------|-----------------------------------|
| Job Title   | <b>MIDDLE SCHOOL TEACHER</b>   |             |                                   |
| Position  | Full time  | Permanent   | Starts Term 1 2022                |
| <ul style="list-style-type: none"> <li>Applications are invited from innovative and outstanding teachers to fill this important position. Applicants must demonstrate a willingness and ability to uphold the Special Christian Character of the school as a condition of appointment and are expected to be involved in our extensive co-curricular programme. (See website for more information)</li> <li>Emmanuel Christian School is a Year 1-10 composite Area School. All teachers are employed under the terms and conditions of the Area School Teachers' Collective Agreement.</li> <li>To apply please submit a completed Application Form, cover letter and your CV</li> <li>Applications Close <b>4pm 19th October 2021</b></li> <li>Following the creation of a short list of applicants, interviews may be held.</li> </ul> |  |             |                                   |
| Full Name   |  |             |                                   |
| Title   | <input type="radio"/> Mr <input type="radio"/> Mrs <input type="radio"/> Miss <input type="radio"/> Ms <input type="radio"/> Other preferred title – enter here: |             |                                   |
| Current Residential Address   |  |             |                                   |
| Email   |  |             |                                   |
| Preferred Contact Phone Number  |  |             |                                   |
| <b>Immigration information</b>  |  |             |                                   |
| Nationality   | Country of Birth   |             |                                   |
| Are you a New Zealand or Australian Citizen   |  |             | Yes      No                       |
| If not, do you have Resident status, or   |  |             | Yes      No                       |
| A current Work Permit   |  |             | Yes      No                       |
| <b>New Zealand (NZ) Teacher Registration / Payroll</b>  |  |             |                                   |
| Teacher Registration Number (TRN)<br>(If none, N/A)   | Expiry Date  |             |                                   |
| Teacher Registration Status (Circle One)  | Full   | Provisional | Subject to Confirmation           |
| Are you already registered on the NZ Ministry of Education Payroll?   | Yes  | No          | If Yes, Payroll Number (6 Digits) |
| I authorise the Board of Trustees to undertake a Police Vetting. Privacy Protocols will be followed   |  |             | Yes      No                       |
| <b>Official Information</b> (If you answer 'Yes' to any of the following please provide details on a separate sheet)  |  |             |                                   |
| Have you ever been convicted for any criminal act / received a Police diversion / been discharged without conviction / are awaiting sentencing or have any charges pending?   |  |             | Yes      No                       |
| Have you ever been the subject of any concerns involving child safety?  |  |             | Yes      No                       |
| Have you ever taught or worked under a different name?  |  |             | Yes      No                       |
| Have you had any injury or medical condition caused by gradual process, disease or infection, such as occupational overuse syndrome which the tasks of this position may aggravate or contribute to?  |  |             | Yes      No                       |
| Are there any other personal or other family circumstances that may materially affect your ability to meet the requirements of the position if you were appointed?  |  |             | Yes      No                       |

|  |  |      |  |
|--|--|------|--|
| <b>Vulnerable Children’s Act 2014</b>  |  |      |  |
| Prior to starting at Emmanuel Christian School you are required to provide ‘Proof of Identity’. Forms of Proof of Identity include Passport or NZ Birth Certificate (issued in 1998 or later) and Driving Licence or IRD number and any relevant change of name documentation. |  |      |  |
| <b>Completion of Application</b>   |  |      |  |
| <i>Please tick (✓) each statement and sign below</i>   |  |      |  |
| <ul style="list-style-type: none"> <li>I testify that all the information submitted is accurate, complete and truthful.<br/>Failure to disclose information or inaccurate information may result in your employment being withdrawn</li> </ul>                                 |  |      |  |
| <ul style="list-style-type: none"> <li>I have signed this declaration in my own hand</li> </ul>  |  |      |  |
| SIGNATURE  |  | Date |  |

|   |  |
|---|--|
| <b>Referees</b>   |  |
| Please provide names, addresses and telephone numbers of <b>THREE</b> referees who would be able to attest to your character and your ability as a teacher and a leader. The applicant authorises the Principal of Emmanuel Christian School (or delegate) to contact the following referees. |  |
| <b>1. General – Personal and Professional Teaching Qualities</b>  |  |
| Name  |  |
| Position / Title  |  |
| School  |  |
| Email   |  |
| Preferred contact number  |  |
| Address   |  |
| <b>2. General – Personal and Professional Teaching Qualities</b>  |  |
| Name  |  |
| Occupation / Employer   |  |
| Your relationship with this person  |  |
| Email   |  |
| Preferred contact number  |  |
| Address   |  |
| <b>3. Special Character – Christian life and service</b>  |  |
| Name  |  |
| Position in Church  |  |
| Your relationship with this person  |  |
| Church  |  |
| Email   |  |
| Preferred contact number  |  |
| Address   |  |

**4. Additional Referees**

The applicant authorises the Principal of Emmanuel Christian School (or delegate) to contact the following referees (indicated with a 'Yes' response below) regarding the applicant's application for a position of employment at Emmanuel Christian School.

|  |     |    |
|--|-----|----|
| I authorise the Board, or nominated representative, to approach persons other than the referees whose names I have supplied, to gather information related to my suitability for appointment to the position including but not limited to:   | Yes | No |
| 1. Current Employer (or senior staff person in that employment)  | Yes | No |
| 2. Previous Employer (or senior staff person in that employment)   | Yes | No |
| 3. Minister (or Leader of your church)   | Yes | No |
| I authorise the Board, or nominated delegate, permission to access any information held by the Teaching Council of Aotearoa New Zealand or any other educational organisation, including information regarding matters under investigation, to gather information related to my suitability for appointment to the position. | Yes | No |

|                  |  |      |  |
|------------------|--|------|--|
| <b>SIGNATURE</b> |  | Date |  |
|------------------|--|------|--|

**Supporting Statement – Special Character**

Please read the Statement of Belief below, which lay out very clearly the Special Character of the school which is foundational to the philosophy of the school and impacts significantly on the day-to-day life of the school. All staff are expected to uphold and enhance the Special Character of the school.

|   |        |        |        |       |
|---|--------|--------|--------|-------|
| Are you an active member of a local church?                       | Yes    | No     |        |       |
| If so, which church do you attend?                                |        |        |        |       |
| Name of Minister / Pastor   |        |        |        |       |
| Telephone number of Minister / Pastor                             |        |        |        |       |
| How frequently do you attend church?                              | Always | Mostly | Seldom | Never |
| Give details of any church activities you have been involved with |        |        |        |       |

Comment on how you became a Christian and give your views on what it means to be a Christian

Comment on your view of the inspiration and authority of the Bible

Describe how your Christian Worldview would influence your critique of Curriculum content and approach to Curriculum delivery

## Emmanuel Christian School - Statement of Belief

The School's Charter (refer to website) and Statement of Belief clearly explain the Special Character of the School which is foundational to the philosophy of the school and impacts significantly on the day to day life of the school. All staff are expected to uphold and enhance the Special Character of the School.

*To signify your personal belief, please tick (✓) each statement and sign below*

- I believe in one God, eternal in three persons, Father, Son and Holy Spirit, the only living and true God, the Creator of Heaven and Earth.
- I believe that the Holy Scriptures of the Old and New Testaments are the only inspired and infallible record of the revelation of God to man, and are the supreme authority in all matters of life and faith.
- I believe in the universal sovereignty of God over all that He has created and maintains.
- I believe in the Providence of God whereby He sustains the universe, governs the world, supplies the needs of His people and brings His will to pass.
- I believe that man was created in the image and likeness of God to have dominion over the earth and to do all things to the glory of God.
- I believe in man's universal fall into sin through Adam's transgression and in his subsequent disobedience, guilt, condemnation and judgement before God.
- We believe that God by His grace, and according to His good pleasure, restores to himself and to His service, all who in true faith call on the name of Jesus Christ.
- We believe in Jesus Christ, the only begotten son of the Father; That He was conceived of the Holy Spirit, born of a Virgin, crucified as a ransom for many, died and was buried, was raised from the dead and ascended into heaven. He is presently at the right hand of God the Father, and will personally return to earth in power and glory to judge the living and the dead.
- We believe in the necessity of the work of the Holy Spirit to apply the benefits of Christ's redemption to individual sinners, working in them regeneration, faith, repentance, sanctification and glorification
- We believe one, holy and universal Church which Christ the Lord and Head, gathers, preserves and defends for Himself by His Spirit and Word, out of the whole human race.

Name

Signature

Date

## Certification

I certify that ..... (Please tick (✓) each statement and sign below)

The information I have supplied in this application is true and correct

I have authorised the Board to contact referees

I know of no reason why I would not be suitable to work with children / young people

I understand that if I have supplied incorrect or misleading information, or have omitted any important information, I may be disqualified from appointment or if appointed, may be liable to be dismissed.

| Name |  | Signature | Date |  |
|------|--|-----------|------|--|
|      |  |           |      |  |

## CV

Please attach your CV and show the following information as appropriate.

- **Qualifications.** Degrees, diplomas and certificates you have attained, in addition to the year they were attained and the institutions they were conferred, and what were your fields of study for these qualifications?
- **Further Studies** Please provide details about any further studies you are currently pursuing
- **Teaching Skills** Please indicate any areas of particular Curriculum Strengths
- **Teaching Experience** Please list all schools in which you have taught, the time you were engaged at the school and your position / year level/s taught. (This information may require verification should you be required to attend an interview)
- **Positions of Responsibility** Please list any positions of responsibility you have held, and for what length of time
- **Co-Curricular Activities** Please provide details of Co-Curricular activities in which you have been involved and which you would be prepared to assist in
- **Professional Associations** Please list any professional associations to which you belong
- **Additional Information** Please provide details of any personal attributes you feel contribute to your success in this position

## Please return this form and CV to

- **e-mail** [principal@emmanuelchristian.school.nz](mailto:principal@emmanuelchristian.school.nz)
- **note** *Scanned or hard copy must be signed in your own hand before emailing*

### Include

- Cover letter
- Application Form
- CV