



TARARUA COLLEGE

JOB APPLICATION

Application for Position of Maths Teacher Application Form

- Please complete all sections of this form and email to:

The Principal's PA
Mrs Michelle Rankin
mrankin@tc.school.nz

- Closing date for this application is **3.00pm on Tuesday 31st of March.**

Collecting and holding personal information:

The information you provide on this Application for Employment form will be collected and held by Tararua College.

Purpose:

This information is being collected for the purposes of assessing your suitability for employment at Tararua College.

If your application is successful, this form will be retained on your personnel file. If unsuccessful this form, along with your other associated application papers, will be destroyed one month after the appointment of the successful applicant.

All documents associated with the application process for the position of Maths Teacher remain confidential to the Tararua College Board of Trustees and will be destroyed one month after the appointment of the successful applicant.



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PERSONAL DETAILS

Mrs / Miss / Ms / Mr /Dr

First Name:

Last Name: [Click here to enter text.](#)

Previous last name (if used in teaching practice): [Click here to enter text.](#)

Residence Status: [Click here to enter text.](#)

Yes:

No:

Other: [Click here to enter text.](#)

Address: [Click here to enter text.](#)

Telephone (Home): [Click here to enter text.](#)

(Work): [Click here to enter text.](#)

Mobile Phone:

Email Address: [Click here to enter text.](#)

New Zealand Ministry of Education Employee Number:



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Citizenship	Yes	No
Are you a New Zealand citizen?	<input type="checkbox"/>	<input type="checkbox"/>
If not, do you have resident status?	<input type="checkbox"/>	<input type="checkbox"/>

New Zealand Teacher Registration Status	Yes	No
Have you been appraised in the last 12 months according to the Teaching Council's Standards for the Teaching Profession?	<input type="checkbox"/>	<input type="checkbox"/>
Have you ever had your registration status cancelled or refused?	<input type="checkbox"/>	<input type="checkbox"/>
Have you ever been on competency, suspended or dismissed from a teaching position?	<input type="checkbox"/>	<input type="checkbox"/>
TCNZ Registration Number: _____ Status: _____ (Full/provisional/subject to confirmation)	<input type="checkbox"/>	<input type="checkbox"/>
Expiry Date: _____		
Are there any other factors that we should know about to assess your suitability for appointment and ability to do the job regarding your teacher registration status?	<input type="checkbox"/>	<input type="checkbox"/>
If 'Yes', please detail:		

Present Employment
School:
Date Appointed:
Current Teaching Position:
Permanent/Part-Time/Reliver/Other:
If not teaching state present occupation:

Educational Qualifications (Use separate sheet if desired)		
Certificates, Degrees, Diplomas, or other relevant qualifications	Subjects or paper and Levels	Date Year Completed



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Employment History

Please outline most recent employment history beginning with current or latest employment

Period Worked (Dates)	Employer's Name	Position Held	Reason for Leaving

Strengths/Interests (Use Separate Sheet if desired)

If you wish, please state in support of your application, any special qualifications, experience, or strengths that you feel you possess any extra-curricular activities with which you may be prepared to assist.



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Criminal Convictions	Yes	No
Please tick appropriate boxes:		
Have you ever had a criminal conviction? (Convictions that fall under the clean slate scheme does not have to be disclosed) If yes, please give details:		
Have you ever received a police diversion for an offence? If yes, please give details		
Are you awaiting sentencing/currently have charges pending? If yes, please state the nature of the conviction/cases pending.		
Have you ever been convicted of a criminal offence, which is not eligible to be concealed under the criminal records (clean slate) Act 2004? If yes, please provide an explanation.		
I give consent to undertake a Criminal Conviction History check or Police Vetting, using the required forms if shortlisted for the position.		
Are there any factors that we should know about to assess your stability for appointment and ability to do the job including details of your teacher registration status? Are there any previous employment or professional disciplinary history that could be relevant to child safety? If yes, please provide details.		
Have you ever had any injury or medical condition caused by gradual process, disease, or infection, such as occupational overuse syndrome, stress, or repetitive strain injuries, which the tasks of this job may aggravate or contribute to? If yes, please give details:		
Do you have a current New Zealand Drivers licence?		



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Referees:

Please provide the names of three people who could act as a referee for you. At least one of your referees should be able to attest to your recent work performance.

Name	Address	Email	Phone	Relationship e.g., employer/Principal)

Authority to approach other referees:

I authorise the board, or nominated representative, to approach persons or the Teachers Council. Other than the referees whose names I have supplied, to gather information to my suitability for appointment to the position.

YES**NO**



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Consent to approach current employer You may stipulate in the comment box below if you would like contact with your current employer to be only if shortlisted for the position. Comment:	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If shortlisted and interviewed, you will be required to supply Evidence of Identity as per the Department of Internal Affairs, 'Evidence of Identity Standard v2.0'. Please be prepared to provide the following forms of identification: Category A – Primary Identification Document. E.g., passport, citizenship certificate. Category B – Second Form of Official Identification. E.g., Drivers Licence, IRD Number. Plus, one of the above must be a photographic identification and be verified in person against the candidate. Records may be checked such as a payroll search.		
Disclosure		
I have fully disclosed all information about my academic, teaching, and personal history that would be relevant to my appointment to this position. I certify that the information I have supplied in this application is true and correct. I understand that if I have supplied incorrect or misleading information, or have omitted any important information, I may be disqualified from appointment, or if appointed, may be liable to be dismissed. I confirm in terms of the Privacy Act 1993, that I have authorised access to my referees.		
Signature:	Date:	