



APPLICATION FOR TEACHING APPOINTMENT

Please email your application to: jobs@pukekohehigh.school.nz

A. POSITION APPLIED FOR:

B. PERSONAL DETAILS

Title: Mr / Ms / Mrs / Miss / Other _____

Surname: _____ Given Names: _____

Full postal address: _____

Postal Code: _____

Email address: _____

Contact phone no: _____ Mobile: _____

Date of birth: _____

Other Name (if applicable) _____

Are you a New Zealand citizen ☐ New Zealand resident ☐ Do you hold a work Visa ☐ Permit ☐

(Relevant documents must be sighted)

To meet requirements of the Vulnerable Children Act 2014 - PLEASE ATTACH certified copies of your NZ Passport or Overseas Passport and NZ Driver Licence.

C. EDUCATIONAL QUALIFICATION

Name	Location	Year Completed	Highest Qualification
_____	_____	_____	_____
_____	_____	_____	_____

D. EMPLOYMENT

Current Position Held: _____

School: _____

Availability to Start: _____

Nature of present position (tick appropriate boxes)Full time ☐Permanent ☐Part time ☐Fixed term ☐

Other (specify): _____

Teaching Council of Aotearoa New Zealand Registration:**Status:** _____ **Registration No:** _____ **Expiry Date:** _____**E. REFEREES**

Please provide the names of three people who could act as referees for you. These should be able to attest to your work performance. If you have included written references from people other than those recorded below, please note that we may contact the writers of these references.

Name and Position	Relationship	Telephone/Mobile	Email

F. DECLARATION

- (a) Are you aware of any injury or medical condition that could impact on your ability to perform this job effectively? *If 'Yes' please detail below:* **YES / NO**

- (b) Have you ever had a criminal conviction? *If 'Yes' please detail below:* **YES / NO**

- (c) Have you ever received police diversion for an offence? *If 'Yes' please detail below:* **YES / NO**

(d)	Are you awaiting sentencing or have any charges pending? <i>If 'Yes' please detail below:</i>	YES / NO
(e)	Have you ever been the subject of any concerns involving child safety? <i>If 'Yes' please detail below:</i>	YES / NO
(f)	Do you have a current driver's licence?	YES / NO
(g)	Have you ever been convicted of a driving offence which resulted in temporary or permanent loss of licence, or imprisonment? <i>If 'Yes' please detail below:</i>	YES / NO
(h)	In addition to other information provided are there any other factors that we should know to assess your suitability for appointment and your ability to do the job? <i>If 'Yes' please detail below:</i>	YES / NO
(i)	I agree that Pukekohe High School can contact people in addition to my referees to assess my suitability for the position? <i>If 'No' please detail below:</i>	YES / NO

If **YES**, you may be asked to provide a copy of the relevant court records and asked to comment further.

I certify that:

- The information I have supplied in this form is true and correct.
- I confirm in terms of the Privacy Act 1993 that I have authorised access to referees.
- I know of no reason why I would not be suitable to work with young people.
- I understand that if I have supplied incorrect or misleading information or have omitted any important information, I may be disqualified from appointment, or if appointed, may be liable to be dismissed.

Signature: _____ Date: _____