Parkview Pārua School

Phase 1 Kaiako (Maternity) Fixed Term Vacancy 2027 – Application Form

Thank you for applying for the Team Leader position at Parkview Pārua School.

Please complete and email this application form, with your curriculum vitae (CV) and covering letter, as attachments to kent.mcdonald@parkview.school.nz **by 12pm, Wednesday 28th October,** attention Kent McDonald, in pdf format. Please note that the Declaration and Authorisation needs to be printed first, signed, scanned and included in pdf or jpg format. Please add additional lines to the tables as required and/or make reference to your curriculum vitae where appropriate.

1. Personal Details

Full Name:			
Teacher Registration:	Number:	Full / Provisional / STC (Please circle one/edit)	Expiry date:
Phones:	Work:	Home:	Mobile:
Postal Address:			
Email Address			
Date of Birth			

2. Tertiary Education Completed and Study/Professional Development Taken

Degree, diploma or certificate:	Name and location of institution:	Years of attendance:

3. Employment History

Name and Address of **current** School:	Period of Employment:	Position(s) Held:
Name and Address of **previous** School(s):	Period of Employment:	Position(s) Held:

4. Identity Verification, Criminal Record and Right to Work

Are you a New Zealand citizen? **Yes/No**

If not, do you have:

resident status? **Yes/No**

a current work permit? **Yes/No**

Have you ever had a criminal conviction? **Yes/No**

If 'Yes' please provide the details below:

In terms of a Criminal conviction, the Criminal Records (Clean Slate) Act 2004 provides for certain convictions not having to be disclosed if:

- *You have not committed any offence within 7 (consecutive) years of being sentenced for the offence and*
- *You did not serve a custodial sentence at any time (this would exclude serious offences such as murder, manslaughter, rape and causing serious bodily harm) and*
- *The offence was not a specified offence (specified offences are in the main sexual in nature) and*
- *You have paid any fine or costs.*

Custodial sentences include a sentence of preventative detentions and corrective training. Non-custodial sentences include fines, reparation orders, community-based sentences and suspended sentences. Please note that you are not obliged to disclose convictions if you are an eligible individual but can do so if you wish. If you are uncertain as to whether you are eligible contact the Ministry of Justice.

Have you ever received a police diversion for an offence? **Yes/No**

If 'Yes' please provide the details below:

Have you ever been discharged without conviction for and offence? **Yes/No**

If 'Yes' please provide the details below:

Do you have a current New Zealand driver's licence? **Yes/No**

Have you ever been convicted of a driving offence which resulted in temporary or permanent loss of licence, or imprisonment?

Yes/No

If 'Yes' please provide the details below:

Are you awaiting sentencing or do you currently have charges pending? **Yes/No**

If 'Yes' please state the nature of the conviction/cases pending below:

In addition to the information you have provided above are there any other factors that we should know to assess your suitability for appointment and ability to do the job?

Yes/No *If 'Yes' please provide the details below:*
Have you had any injury or medical condition caused by gradual process, disease or infection, such as occupational overuse syndrome which the tasks of this position may aggravate or contribute to? **Yes/No** *If 'Yes' please provide the details below:*

5. Referee Information

Please provide contact information for three referees. At least two must be known to you in a work-related capacity. Please note that the Parkview Pārua School Board of Trustees, or nominated representative, may wish to contact people not on this list as detailed in the declaration following.

Name:			
Phones:	Work:	Home:	Mobile:
Email Address:			
Professional Relationship:			

Name:			
Phones:	Work:	Home:	Mobile:
Email Address:			
Professional Relationship:			

Name:			
Phones:	Work:	Home:	Mobile:
Email Address:			
Professional Relationship:			

I authorise the Board, or nominated representative, to approach persons other than the referees whose names I have supplied, to gather information related to my suitability for appointment to the position. **Yes/No**
I authorise the Board, or nominated representative, permission to access any information held by the Education Council of Aotearoa New Zealand or any other educational organisation, including information regarding matters under investigation, to gather information related to my suitability for appointment to the position. **Yes/No**

6. Declaration and Authorisation

I certify that:

- The information I have supplied in this application is true and correct.
- I confirm in terms of the Privacy Act 1993 that I have authorised access to referees.
- I know of no reason why I would not be suitable to work with children/young people.
- I understand that if I have supplied incorrect or misleading information, or have omitted any important information, I may be disqualified from appointment, or if appointed, may be liable to be dismissed.

Signature:_____ Date:_____

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