



**WEST COAST  
TAI POUTINI  
RTL B**



## **West Coast Tai Poutini RTL B Cobden School**

### **RTL B POSITION APPLICATION FORM**

#### **PERSONAL DETAILS**

NAME:	_____	
ADDRESS:	_____ _____	
CONTACT PHONE NUMBERS: HOME (0_) _____	WORK (0_) _____	
FAX (0_) _____	E-MAIL _____	
REGISTRATION NUMBER:	TYPE: Full / Provisional / STC / Cancelled	EXPIRY DATE ____ / ____ / ____

#### **PRESENT EMPLOYMENT**

NAME OF PRESENT EMPLOYER:	_____
ADDRESS:	_____ _____
CONTACT PHONE NUMBERS: WORK (0_) _____	OTHER (0_) _____
POSITION HELD:	DATE COMMENCED: _____
KEY RESPONSIBILITIES:	_____
REASON/S FOR APPLYING FOR ANOTHER POSITION:	_____ _____

## PAST TEACHING POSITIONS

POSITION & YEAR LEVELS	SCHOOL & LOCATION	WHEN? From / to	REASON FOR LEAVING

*Please give details of any key responsibilities you undertook or key successes you experienced during your teaching career*

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**REFEREES:**

1. NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CONTACT PHONE NUMBERS:      WORK (0\_\_ ) \_\_\_\_\_      OTHER (0\_\_ ) \_\_\_\_\_

RELATIONSHIP TO APPLICANT: \_\_\_\_\_ FAX    (0\_\_ ) \_\_\_\_\_

2. NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CONTACT PHONE NUMBERS:      WORK (0\_\_ ) \_\_\_\_\_      OTHER (0\_\_ ) \_\_\_\_\_

RELATIONSHIP TO APPLICANT: \_\_\_\_\_ FAX    (0\_\_ ) \_\_\_\_\_

3. NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CONTACT PHONE NUMBERS:      WORK (0\_\_ ) \_\_\_\_\_      OTHER (0\_\_ ) \_\_\_\_\_

RELATIONSHIP TO APPLICANT: \_\_\_\_\_ FAX    (0\_\_ ) \_\_\_\_\_

**STATEMENTS RELATING TO POSITION**

(Use additional paper if required)

**Evidence of ability to lead and ability to develop and maintain positive relationships with staff**

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**Evidence of areas, including curriculum, in which you could provide sound leadership**

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**Evidence of ability to create and maintain positive relationships with a community**

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**Evidence of ability to interact with and empathize with children and families from low to middle incomes**

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**Evidence of success in teaching, including both learning programmes and classroom management**

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**Please confirm the position you are applying for by signing below:**

**Full time RTLB position based** at Cobden RTLB office

Signed: \_\_\_\_\_

*Please give your reasons for applying for a position at West Coast Tai Poutini RTLB Cluster:*

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**RTLB training** *(To be signed by the Applicant). Please delete the statement that does **not** apply to you:*

I have successfully passed my RTLB training and am able to show the original certificate if called for interview

**—OR—**

I am not a trained RTLB. I am willing to undertake the mandatory training and will disclose my results at the end of each year of study

APPLICANTS SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

If the application is sent by e-mail then this section will be taken as being agreed to.

# CONFIRMATION

1	I certify that the information given in this application is, to the best of my knowledge, true and correct. I understand that the claims made in my application may be checked.	YES	NO
	I understand that if I have supplied incorrect or misleading information, or have omitted any important information, I may be disqualified from appointment, or if appointed, may be dismissed.		

2	I am currently registered to teach in New Zealand.	YES	NO
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3	In accordance with the Privacy Act, I authorise the board of trustees to:	YES	NO
	<ul style="list-style-type: none"> <li>Obtain further information from the referees listed in this application, and I consent to the referees disclosing such information to the board</li> <li>Obtain information in relation to my application from persons not listed as referees, and I consent to these persons disclosing pertinent information to the board.</li> <li>Contact the Education Council.</li> </ul>		

4	<b>STUDENT SAFETY</b> <i>[Cross out the statement that doesn't apply to you]</i>
	<ul style="list-style-type: none"> <li>I have never been the subject of a complaint about the safety of a student.</li> <li>I have been the subject of a complaint about the safety of a student. <i>Please give dates and details:</i></li> </ul>

5	<b>OFFENCES AGAINST THE LAW</b> <i>[Cross out the statements that don't apply to you]</i>
	<ul style="list-style-type: none"> <li>I have never been convicted of an offence against the law (excluding minor traffic convictions).</li> <li>I have no pending charges of an offence against the law.</li> <li>I have been convicted of an offence against the law. <i>Please give dates and details:</i></li> <li>I have pending charges of an offence against the law. <i>Please give dates and details:</i></li> </ul>

6	I know of no reason why I would not be suitable to work with children or young people.	TRUE	FALSE
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*Applicant's signature*

.....  
*Date*

OFFICE USE ONLY

DATE APPLICATION RECEIVED:

TIME: