

# APPLICATION INFORMATION

## SCIENCE AND MATHEMATICS KAIAKO (FIXED TERM – MATERNITY LEAVE, FULL TIME)



Dear Prospective Applicant,

Many thanks for your inquiry in relation to our advertisement for the fixed term full time (1.0 FTE) science and mathematics Kaiako. This position commences 20<sup>th</sup> July 2026 – 27<sup>th</sup> January 2028.

Over the last six years ACS has added the Year 11-13 years to the school and grown significantly across all year levels. We now have approximately 280 ākongā in Year 1 to 13. Senior secondary classes are smaller in number, allowing for personalised support of ākongā.

Beginning Kaiako are well supported through our mentoring programme.

Our kaiako work together as a team for the holistic care of the ākongā including their academic, social, emotional and spiritual needs. This is motivated by the personal Christian faith of staff. Our vision and motto underpin our teaching philosophies and school culture. We strive to apply these values in our teaching practice. An ability and willingness to support the Special Christian Character of the school is a condition of appointment.

As a school, the desire is to live out our values for the blessing of our ākongā and their whānau to the glory of God. Kaiako are central to that goal. They need to:

- understand and have experienced the gospel of Jesus in their own lives.
- have a willingness and desire to grow their ability to teach from a Biblical foundation.
- be skilled practitioners who take initiative in their own PLD.
- be willing to engage with innovation in teaching practice.
- love children and believe that every child can glorify God through their lives.
- be a pastoral, diligent and humble team player.
- acknowledge the central role of parents and caregivers.
- Be able to work co-operatively.

Application requirements are on the next page. A secondary kaiako job description is included on pages 3-4.

## APPLICATION REQUIREMENTS

For the application we require:

1. A covering letter including:
  - a. Your reasons for wishing to be considered for this position
  - b. A statement on your current understanding and vision relating to special character Christian schools
2. A copy of your curriculum vitae including:
  - a. Your teaching experience and expertise
  - b. Other relevant experiences and skills
  - c. Strengths you would bring to the team
3. Application Form
  - a. The names and contact details of two professional referees
  - b. The names and contact details of at least one pastoral referee

Note: pastoral referees may be current or past church or school leaders who have a personal faith in Jesus and can attest to your faith.

If you would like an opportunity to visit ACS prior to your application, or have any queries regarding the position, please contact the school 03 3076340 or [applications@acs.school.nz](mailto:applications@acs.school.nz).

## APPOINTMENTS TIMELINE

The following deadlines will guide our process:

**Applications Close:** Thursday 23<sup>rd</sup> April 2026, 3pm

**Interviews complete and position offered:** Friday 1<sup>st</sup> May 2026

Send applications electronically to [applications@acs.school.nz](mailto:applications@acs.school.nz).

Once again, thank you for showing interest in the position we are offering.

Regards,



Simon Bissek

**Principal**

# JOB DESCRIPTION

## SECONDARY KAIAKO



**Position:** Secondary Kaiako

**Reports to:** Assistant Principal – Secondary

**Liases with:** Senior Leadership Team

**Primary Tasks of the Role:**

- To teach in their subject specialty area
- Teach in other areas as required
- To support the overall secondary (Year 7-13) programme
- Assess against NCEA standards

**Person Specifications:**

The teacher will:

- Have a personal relationship with the Lord Jesus Christ and be one who is led by the Spirit of God, this is the life-source of all Christian teaching.
- Have the ability and willingness to creatively engage with the motto, vision, and educational philosophy of the school.
- Use the Bible as a source of knowledge, understanding and wisdom that guides thinking in your key roles.
- View their ministry in the school as a call from God in service, rather than simply a position of employment.
- Be an example of Christian living, demonstrating a personal relationship with the Lord Jesus Christ by the way they relate to children, parents, staff and school administrators.
- Live private lives consistent with a Christian profession of faith as determined by the proprietors of the school, who are the caretakers of special character.
- Be active in prayer both for their class, the school and on a personal basis.
- Have the ability to communicate effectively both in written and verbal contexts.
- Be a pastoral, diligent and a humble team player.
- Understand and abide by 'Our Code, Our Standards' (Teachers' Council).

## **Details of the Role:**

### Relationships with ākongā and whānau

- Establish effective relationships with ākongā that builds a positive, encouraging and safe learning environment, with sensitivity to their backgrounds.
- Consider the unique gifting of each ākongā in God and encourage and develop these God given qualities to the best of their ability.
- Have a conviction that every young person can glorify God through their lives.
- Have a passion for seeing young people develop in confidence, purpose and identity.
- Establish clear standards of acceptable behaviour and consistently and fairly apply these within the philosophy, policy and procedures of the school.
- Maintain confidentiality regarding ākongā, whānau and staff when communicating with others.
- Work from the understanding that parents are the first educators of their children.

### Teaching and Learning

- Work co-operatively with other kaiako in designing and implementing personalised learning plans for ākongā
- Provide an engaging classroom programme for effective learning in your areas of specialty
- Use a variety of teaching techniques to meet the learning needs of the ākongā.
- Manage behaviour restoratively, seeking to discern heart issues.
- Have an understanding and commitment to evidence-based practice.

### Relationships with Staff and Wider School Commitments

- Work collaboratively with the Senior Leadership Team (SLT)
- Work co-operatively in teams with all staff, teaching and non-teaching.
- Maintain their own professional development.
- Be committed to major school events.
- Be willing to contribute at all year levels of the school.