

Dear Applicant

Thank you for your inquiry regarding our **1.0 fixed-term ORS Additional Teacher position**. This position is funded by the continued enrolment of ORS students. Should these students leave the school, hours of work would be needed to be adjusted accordingly.

The person we are looking for will have the proven ability and experience with being able to:

- develop **appropriate and inclusive learning programmes and experiences** for ORS funded students
- **support teacher aides and classroom teachers** working alongside ORS students
- **liaise with parents/whānau and the Ministry of Education** on the progress of students

They will be:

- **empathetic** towards children with special needs
- **enthusiastic, motivated and motivating**
- **reflective and flexible**
- **passionate, collaborative**, and have a **great sense of humour**
- be an **active part of our Tawa School staff**.

In return, we will offer you the opportunity to work with fantastic children, in a supportive, innovative teaching team.

Please complete the **application form supplied** and forwarded it to Tawa School accompanied by:

- A current C.V.
- A letter of application including the names and contact information for **three professional referees**.
- A copy of your New Zealand Teachers Registration Practicing Certificate

The timeframe for the appointment is as follows:

- **25 February**: position listed online
- **22 March**: position closes
- **25-26 March**: shortlisting & referees contacted
- **26 March**: successful applicants notified of interview
- **28-29 March**: interviews
- **1 April**: successful candidates notified

Applications can be forwarded to:

The Principal, Tawa School, Oxford Street, Wellington, 5028 or **principal@tawa.school.nz**

Should you have any questions or would like to look around our awesome school, please do not hesitate to contact me. **04 232 6453**

Nga mihi nui



Barri Dullabh - Tumuaki / Principal