

SCALE A FIXED TERM/PERMANENT TEACHER

Position Description

- The positions begins at the start of the 2020 school year
- We have three classrooms - Years 0-2, Years 3-5 and Years 6-8
- It will be in a multi level class, which will depend on the experience and skill of the successful applicant - please state which level you prefer.
- There are two positions:
 - Permanent 0.6, Wednesday - Friday. Strengths in senior school desired.
 - Fixed term 0.5 (due to BOT funding), Monday - Thursday mornings. Strengths in junior school desired.
- The successful applicant will commence teaching duties at the start of term 1, 2020 and there will be attendance required at call back days on Thursday 30th/Friday 31st January, 2020.

The successful applicant will be expected to implement teaching and learning programmes that reflect the vision, values and principles of the New Zealand and Omih Curriculum. This includes a balanced and broad delivery of curriculum in all learning areas.

Within the position we would expect the successful applicant to have a commitment to:

- Collaborative teaching
- Integrating ICT
- eLearning and inquiry
- Evidence of a strong literacy programme
- Integrating te reo and tikanga throughout the classroom programme
- Differentiated learning
- Play based learning (juniors)

Interests or experience in any of the following areas would be an advantage:

- Enviroschools
- The Arts
- Pre-schooler/new entrant programme
- Digital Technology

We will support the applicant in professional development if these areas aren't strengths.

Experience:

- Relevant qualifications/experience
- Can demonstrate a sound, innovative background in teaching
- Strengths in Literacy and Numeracy are essential
- A commitment to the ‘teaching as inquiry’ process
- Has shown initiative, creativity and innovation within their current position
- A sound educational philosophy built on best practice and based on current educational research, with a focus on student led learning
- Has participated in relevant training and/or professional development
- Please **clearly** state your curriculum strengths

Personal Attributes:

- Fun, innovative with a great sense of humour
- Show a genuine willingness and enthusiasm to interact and cooperate with the staff, children, community and Board of Trustees
- Show an interest and be willing to contribute to life outside of the classroom
- Be flexible, show initiative
- Initiative in seeking and assuming additional responsibilities
- A commitment to ongoing professional development and learning
- Ability to work as a team

Appointments timeline

| | |
|--|--|
| Monday 16th September (Term 3, week 9) | Position advertised |
| Friday 11th October | Applications close |
| 14/15 October (Term 4, week 1) | Contact referees, short list |
| 24 October (Term 4, week 2) | Interviews |
| | Inform the BOT of the decision from appointments committee |
| Within 48 hours of final interview | Offer of appointment |

OMIHI SCHOOL VACANCY APPLICATION FORM

Personal Details

Surname _____ Christian Names _____
Mr/Mrs/Miss/Ms

Address: _____

Mobile: _____ Home: _____

Email: _____

Preferred Teaching Level: _____

EDUCATION

| | Name | Location | No of Years | Qualification |
|------------|------|----------|-------------|---------------|
| University | | | | |
| | | | | |
| | | | | |
| Other | | | | |

Have you ever been charged with a criminal offence? YES / NO

Conviction of a crime will not necessarily be a bar to employment. Factors such as age at the time of the offence, type of offence, remoteness of the offence in time, and rehabilitation will be taken into account in determining effect on suitability for this position. If yes, please explain:

WORK EXPERIENCE

Please list your work experience in your last five jobs beginning with your most recent job held. If you have had more than 3 jobs in the last five years, please list them all. Attach additional sheets if necessary.

| | | | |
|--------------------|--|------------------|--|
| Job Title | | Employment Dates | |
| Employer | | From: | |
| Address | | To: | |
| Principal | | | |
| Reason for Leaving | | | |

List the duties performed, skills used or learned, advancements or promotions while you worked in this organisation:

| | | | |
|--------------------|--|------------------|--|
| Job Title | | Employment Dates | |
| Employer | | From: | |
| Address | | To: | |
| Principal | | | |
| Reason for Leaving | | | |

List the duties performed, skills used or learned, advancements or promotions while you worked in this organisation:

| | | | |
|--------------------|--|------------------|--|
| Job Title | | Employment Dates | |
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| Principal | | | |
| Reason for Leaving | | | |

List the duties performed, skills used or learned, advancements or promotions while you worked in this organisation:

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| | | | |
|--------------------|--|------------------|--|
| Job Title | | Employment Dates | |
| Employer | | From: | |
| Address | | To: | |
| Principal | | | |
| Reason for Leaving | | | |

List the duties performed, skills used or learned, advancements or promotions while you worked in this organisation:

REFERENCE CHECKS

| | | |
|--|-----|----|
| May we contact your past employers? | YES | NO |
| May we contact your present employer? | YES | NO |
| Did you complete this application form yourself? | YES | NO |

If not, who did? _____

Please list three people who we may contact as a referee:

Name: _____ Organisation: _____

Address: _____ Position: _____

Email: _____ Phone No: _____

Name: _____ Organisation: _____

Address: _____ Position: _____

Email: _____ Phone No: _____

Name: _____ Organisation: _____

Address: _____ Position: _____

Email: _____ Phone No: _____

I state all information given in this application form is true:

Name: _____ Signature: _____

Date _____

DISCLOSURE CONSENT

I give permission for the Principal of Omihi School to make such enquiries of such people and examine such information, as it considers necessary to assess my suitability for appointment.

Applications Signature: _____