



*From small seeds mighty trees grow
I purapura iti rākau kaha tupu*

Oratia District School

1 Shaw Road, Oratia, Auckland, 0604. E-mail: lindaa@oratia.school.nz
T. (09) 818 6216 <http://www.oratia.school.nz>

Thank you for your interest in a 2020 vacancy at Oratia District School.

Our school is a decile 9 primary school situated in Oratia, West Auckland, surrounded by vineyards and apple orchards, 20 minutes from Piha. Oratia District School caters successfully for diversity and, in addition to the promotion of strong academic programmes, has a growing reputation for personalised curriculum innovation through the development of a curriculum which enriches, engages and empowers learners.

We are seeking future thinking, innovative, and energetic NZ registered teachers to work in our great school. An understanding of innovative learning environments, strengths in environmental education, digital fluencies, Taha Māori and sport would be advantageous. Your ability to work in a team and build strong relationships with your students and their whānau is essential. Experienced and beginning teachers welcome to apply. All positions commence term 1, 2020.

We are seeking applicants for full time, fixed term teachers for 2020.

Our school vision is: *Developing confident connected learners who make a positive difference.*

Key words that describe our learning and teaching principles are:

- ✎ *Collaborative:* working closely together with other teachers creates empowered and reflective professionals who make a true difference for our students.
- ✎ *Engagement:* Personalised and individualised learning which means that students will have a curriculum relevant to them.
- ✎ *Enriched learning:* exposing students to a wide range of contexts that interest them;
- ✎ *Home-school partnerships:* a true collaboration between teachers, students and families/whānau.
- ✎ *Agency:* students who are excited by learning, who collaborate, think critically, solve problems and have ownership of their learning.

If you want further information about the school, or the appointment process, please feel free to contact the Principal, Linda Allen, on (09) 8186216. Applications close 28 October, 4pm.

Please email your application form and CV to: michellem@oratia.school.nz

We look forward to receiving your application.

Application and declaration forms are included in this pack.



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Application for Appointment

Important notes for applicants

Thank you for applying for a position at Oratia District School.

1. Please fully complete this form personally. Read it through first then answer all questions and make sure you sign and date where indicated on the last page.
2. Attach a curriculum vitae (CV) containing any additional information. If you include written references, please note that we may contact the writers of the references.
3. **Copies only** of qualification certificates should be attached. If successful in your application you will be required to provide originals as proof of qualifications.
4. If you are selected for an interview you may bring whanau/support people at your own expense. *Please advise if this is your intention.*
5. Failure to complete this application and answer all questions truthfully may result in any offer of employment being withdrawn or appointment being terminated if any information is later found to be false.
6. Shortlisted applicants will be asked to give consent to a police vet. It is a requirement in the Education sector for all employees to be vetted.
7. In terms of a criminal conviction, the Criminal records (clean slate) Act 2004 provides certain convictions do not have to be disclosed providing:
 - You have not committed any offence within 7 (consecutive) years of being sentenced for the offence and
 - You did not serve a custodial sentence at any time (this would exclude serious offences such as murder, manslaughter, rape and causing serious bodily harm) and
 - The offence was not a specified offence (specified offences are in the main sexual nature) and
 - You have paid any fine or costs:
Custodial sentences include a sentence of preventive detention and corrective training. Non-custodial sentences includes fines, reparation orders, community-based sentences and suspended sentences. Please note that you are not obliged to disclose convictions if you are an eligible individual but can do so if you wish. If you are uncertain as to whether you are eligible contact the Ministry of Justice.
8. This application form and supporting documents will be held by the school. You may access it in accordance with the provisions of the Privacy Act 1993.

If you have any queries, please contact the person cited in the advertisement.



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Office use only: This page must be retained on file as part of the application; it must not be removed or destroyed.

Application for Appointment

Position applied for:	Preferred Year level:

Tick One

Mr Mrs Ms Miss Or other preferred title:

Surname/Family Name: _____ **First Names (in full):** _____

Full Postal Address: _____

Private Contact telephone Number: _____ **Business Contact telephone Number:** _____

Please tick the appropriate boxes:

Are you a new Zealand citizen?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If not, do you have resident status, or A current work permit?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Have you ever had a criminal conviction? (convictions that fall under the clean slate scheme do not have to be disclosed) If "Yes" please detail:	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Have you ever received a police diversion for an offence? If "Yes" please detail:	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Have you been convicted for a driving offence which resulted in temporary or permanent loss of licence, or imprisonment? If "Yes", please detail:	Yes <input type="checkbox"/>	No <input type="checkbox"/>



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Are you awaiting sentencing/currently have charges pending? If "Yes" please state the nature of the conviction/cases pending:	Yes <input type="checkbox"/>	No <input type="checkbox"/>
In addition to other information provided are there any other factors that we should know to assess your suitability for appointment and ability to do the job? If "Yes", please elaborate:	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Have you had any injury or medical condition caused by gradual process, disease or infection, such as occupational overuse syndrome, stress or repetitive strain injuries, which the tasks of this job may aggravate or contribute to? If "Yes", please detail:	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Do you have a current new Zealand driver's licence?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Are you able to, on request, provide two forms of identity? Example: a current NZ Driver's Licence and a current passport.	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Qualifications:

Degree/highest qualification obtained	Date awarded / year	Name of institution

Please state any other qualifications that relate to the position:

New Zealand Teacher Registration

I confirm that I hold: (tick one)

	Full Teacher Registration	Provisional Teacher Registration	Subject To Confirmation
Practising Certificate Number			
Expiry Date			



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Employment history

Please outline employment history over the past 7 years, beginning with current or latest employment.

Period Worked	Employer's Name	Position Held	Reason for Leaving

Professional Membership

Are you a member of any professional institutions? If so please list them:

Please rate your digital fluency skills against the following Microsoft, Mac or web 2.0 products by ticking (✓) the appropriate boxes:

	Beginner	Intermediate	Advanced
<i>Word</i>			
<i>Powerpoint</i>			
<i>Outlook</i>			
<i>Excel</i>			



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i-Pad			
OneNote			
Google Docs			
Twitter			
Microsoft 365			
i Movie			
Garage Band			
Prezi			
Flipped lessons			
Name your preferred Apps for teaching			

Referees

Please complete the table below. We require a minimum of three Referees and these people should be individuals you have directly reported to in previous roles. If you have included written references from people other than those recorded below, please note that we may contact the writers of these references.

Name	Address	Telephone	Relationship (e.g. employer/principal)

Authority to approach other referees:
I authorize the Board, or nominated representative, to approach persons or the Teachers Council, other than the referees whose names I have supplied, to gather information related to my suitability for appointment to the position
Yes <input type="checkbox"/> No <input type="checkbox"/>



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The position you have applied for requires specific knowledge, skills, attributes and personal characteristics. These include digital fluencies, assessment for learning, te reo, cultural responsiveness and working closely with others in innovative learning environments. Our curriculum is future focused and personalised. Please outline below how you meet each of these attributes and abilities. Even though you are attaching a C.V., please fill this out in full.

Knowledge, Skills, Attributes and Personal characteristics	Past roles in which you have demonstrated this knowledge, skills and personal characteristics	What did you do which demonstrated this?

Signature: _____

Date: _____

I certify that the information I have supplied in this application is true and correct. I understand that if I have supplied incorrect or misleading information, or have omitted any important information, I may be disqualified from appointment, or if appointed, may be liable to be dismissed. I confirm in terms of the privacy Act 1993 that I have authorised access to referees.