



The Cathedral Grammar School

VACANCY APPLICATION FORM

1. APPLICANT'S DETAILS

Position applied for:	
Surname / Family name:	
First name(s):	
Postal Address:	
Email address:	
Home phone:	
Mobile phone:	
Work phone:	
Current position:	

2. ELIGIBILITY FOR EMPLOYMENT IN NEW ZEALAND

Please indicate which employment status you currently hold to work in New Zealand;
(Circle one)

New Zealand Citizen	Permanent Residency	Current Work Permit	I intend to apply for a Work Permit should this application be successful
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3. QUALIFICATIONS

Name of Qualification	Name of Academic Provider	Date

I authorise The Cathedral Grammar School to use this information for the purpose of confirming my academic qualification(s) with the relevant academic provider.

4. EMPLOYMENT HISTORY *(Starting with current or most recent position)*

Employer	Position Held	Date From	Date To

I consent to The Cathedral Grammar School seeking verbal or written information about me from representatives of my current or previous employers and authorise the information sought to be released by them to the School for the purposes of ascertaining my suitability for the position I am applying for. I understand that the information received by the School is supplied in confidence as evaluative material and will not be disclosed to me.

5. REFEREES

Please provide the names and contact details of at least 3 referees, at least 2 of whom must be work related, who can provide the school with a comprehensive assessment of your suitability for the position applied for.

Name	Position	Contact Number(s)

6. GENERAL

The Cathedral Grammar School provides an Anglican based education. Are you prepared to support this special character of the school?	YES	NO
Appointment to this position may involve a commitment to school activities outside of normal school hours, e.g. Chapel Services, Sports Coaching etc. Do you commit to involvement in these activities?	YES	NO
Staff at Cathedral Grammar have up to 2 days Professional Development during each school holiday period. Do you agree to this commitment?	YES	NO

What are your interests/hobbies/sports/clubs or community activities?

7. DECLARATION

I.....(full name) declare that to the best of my knowledge the information in this application form and the information contained in any resume provided is correct and I understand that if any false or deliberately misleading information is given, or any material fact suppressed, I will not be accepted, or if I am employed, my employment will be terminated.

Signed:..... **Date:**.....

Note: The following must be attached to this application;

1. *Curriculum Vitae*
2. *Cover Letter*

