

Mr Lance Christiansen  
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## CENTRAL HAWKE'S BAY COLLEGE

### *Application for Appointment*

#### Collecting and Holding Personal Information

The information you provide on this application form will be collected and held by the Principal of Central Hawke's Bay College.

#### Purpose

The information on this application form is collected for the purpose of assisting Central Hawke's Bay College to assess your suitability for the position applied for.

**Position Applied for**

**Date Advertised:**

#### Personal Details

Name:

Address:

Gender: Male  / Female

Date of Birth:

Phone No. (Home): (Work):

Fax No: Email Address:

#### Present Position:

School/Workplace:

Position Held: Time position held:

(If applicable)

Teacher Registration No: Provisional  / Full  Expiry date:

### **Name, Address and Phone Numbers of Two Referees**

Referee reports are requested on the understanding that they will remain confidential to those concerned with considering this application and will not be used for any other purpose. The New Zealand Official Information Act 1992, Sections (2) (b) (i) and 27 (1) (C) protects evaluative material and allows the school to decline to supply reports to others. After the appointment process, all referees reports will be destroyed.

1 Name:

Address:

Phone No. (Home):

(Work):

Relationship:

2 Name:

Address:

Phone No. (Home):

(Work):

Relationship:

### **Curriculum Vitae and Letter of Application**

Please provide a curriculum vitae and letter of application in support of your application.

All unsuccessful applicants will have their curriculum vitae returned. The successful applicant will have a copy of his/her curriculum vitae held by the Principal of Central Hawke's Bay College.

### **Confirmation**

I consent to confidential enquiries being made to establish my suitability for the position and I certify that the information given in this application, and in my curriculum vitae is correct and verifiable.

I understand that if I give any false information, or any material fact is suppressed, I may not be accepted, or if I am employed, I may be dismissed.

Have you ever had a criminal conviction:

YES

NO

Applicant's Signature:

Date:

**N.B. Central Hawke's Bay College is a Smoke-free Workplace**