

Curriculum Leader Position Description - Requirements over and above Teacher Responsibilities

1. Accountability

- Undertake curriculum planning with the team
- To monitor programme planning for the Kindergarten to ensure that learning is identified, planned and assessed.
- To ensure that learning assessments remain at a high level of quality and providing guidance and support to members of the team in this
- Participate in appraisal processes for team members with the Head Teacher

2. Promoting effective practice

- To model learning stories that are significant learning for the children and to identify the leaning, making it visible to staff, children and parents/whanau
- To promote professional discussion with staff at staff meetings and other times about the curriculum
- To continue to look for ways to develop and improve the curriculum offered, keeping up to date with current trends and theories
- Model appropriate teaching practices when working with children
- Encourage and provide opportunities for teachers to reflect on their practices
- Challenge inappropriate practices and encourage teachers to share effective teaching and learning practices
- Establish and maintain effective transition processes to meet the individual needs of children and their families.

3. Use relationship skills effectively

- Building relationships based on trust with team members as the basis for coaching and mentoring in effective practice
- Developing meaningful relationships with whānau as the basis for engaging parents in children's learning
- Providing advocacy for team members if required with the Head Teacher and senior Association staff

4. Contribute to strategic leadership

- Contribute to establishing the kindergarten philosophy
- Encourage innovation within the team