
Job Description

Position: Teacher Year 7 and Year 8 English, Mathematics, Science, and Social Studies

Term of appointment: Fixed term (department/curriculum review)
Full time

Responsible to: The Principal

Reports to: Head of Intermediate

Limits of Authority:

- Education Acts and other relevant Acts and Regulations, Policies of the College Council and Board of Trustees. Any policy change in the department must be in harmony with the College's goals, policies and administrative structures.
- All expenditure must be approved by the Principal.

Primary Objectives:

- effectively deliver English, Social Studies, Mathematics and other relevant curriculum programmes to students in assigned classes
- provide a good role model for students with regard to personal standards including courtesy, self discipline, punctuality and general standards of behaviour
- work with the Principal, Board of Trustees and College Council in the best interests of the school and in ensuring the preservation of the '*special character*' as outlined in the integration agreement.

Key Task: Curriculum Responsibilities

- provide high quality education in Year 7/8 English, Mathematics, Social Studies and other relevant curriculum areas
- provide a learning environment in which students are able to gain self-confidence through success and develop skills to become independent learners
- contribute to relevant departments' planning, administration and resource development
- participate in professional activities such as those provided by professional associations
- participate in the School's Performance Appraisal System.

Key Task: Pastoral Responsibilities

- take responsibility for a form class as required and/or
- provide supervision, support and guidance as Teacher in Charge of a House as required.

Key Task: General

- meet the requirements of professional standards for teachers and registered teacher criteria
- participate in the corporate life of the school
- contribute to and participate in school-wide and co-curricular activities
- participate in duty roster
- participate in prep supervision*
- fulfil the obligations of the school charter
- fulfil special character obligations

*Staff are required to supervise boarders' prep (6.30pm to 8.45pm) approximately 3 times a term. There is additional payment made for this.
