Learning Innovative Teacher 2020

Reporting to: Associate Principal - Patricia Meder

OBJECTIVES	KEY TASKS	EXPECTED RESULTS
Creating a LIT Teaching space / system / service that is easily accessible to the students, including a system for computer usage.	Set up a collaborative teaching area within the library / I.T area where children know where to go when they need help from LIT teacher. LIT teacher should be seen and have a clear role in the library.	To have this area and systems set up by Term 1, Week 6. Children can access help when and as needed. Systems and area are reviewed termly.
Targeted teaching to individuals and groups of students.	To set up extension and support programmes across the school formulated alongside the Senco. For example Tournament of Minds, Gate Learning, and programmes for students with specific learning needs.	Select students from Year 5 and 6 for Tournament of Minds and register them for the competition. Select students for programmes with guidance from Senco and teachers.
Collaborate with teams of teachers to promote, professionally upskill and help to implement the digital technology curriculum.	To provide assistance when required to individual and teams of teachers to help them implement the digital technology curriculum within their classrooms.	Confident and competent implementation of the digital curriculum by teachers within the school.
To promote a 'Menu of Learning' within the library and I.T areas for teachers and students.	To create menus and learning clinics that children can sign up to. Examples could be google docs, Dewey Decimal System, finding books you love, research skills, and movie making. Communicate and connect with teachers about this learning in a way that is easily accessible for all.	The Learning Hub and Library become areas for active teaching.
Digital Citizenship learning support throughout the school.	Support the IT Manager with the digital citizenship programme.	IT Manager and LIT teacher collaborate to roll out to all the school.

Set up students, from Year 3 and above, with access to Google with a username and password. Provide professional development in this area, where appropriate, to teachers.	To set up the Year 3 - 6 students with google accounts, and to provide students and teachers with the skills to manage these.	Students use digital devices to access the curriculum.
Manage IT within the Learning Hub and Library.	Students having access to all sorts of digital devices within the Learning Hub. Establishing and setting up collaborative learning stations within the Learning Hub and I.T areas.	Students use digital devices to access the curriculum within the Learning Hub.
Update and maintain CBTV on a daily basis.	Collate notices for CBTV and present on the Google Sites CBTV news site.	Daily CBTV presentation of notices.
Foster a love for literacy within the school and facilitate clubs and groups.	Creating and facilitating Book Week: bringing authors to visit, experts, storytelling in the Library, and facilitating a Scholastic book fair. Create and facilitate clubs and groups in the Learning Hub. Making the Library a comfortable place to foster literacy. Making digital book reviews to be shared with classes.	A school wide Book Week where students are involved in literacy activities which celebrate writing and reading, and where students recognise different types of books and authors. Digital book reviews / Author of the Week to be displayed and aired on CBTV
Be responsible for the Library budget allocation and source and order new books for the Library.	Ordering new books with students having input into what types of literacy they would like in the Library. Facilitating an audit on the books in the Library, and culling old and damaged books when necessary.	A vibrant, inspirational and accessible collection of literacy resources for students to access.

COMMUNICATION		
Clear communication with the Book Week / Library committee, student community and the CBS community regarding Learning Hub and Library activities and resources.	Create and facilitate a Book Week / Library Committee. Ensure clear communication with students, community, teachers, and wider staff.	Minutes of meetings are collected.
	Associate Principal, Patricia Meder, is made fully aware of developments, focus and progress and consulted on any decisions.	Regular professional learning discussions and goal setting with Associate Principal.
Clear communication when working alongside and in association with the IT Manager.	Work together when required to ensure the smooth running of Learning Hub and IT resources.	Collaborative teaching practice exhibited within the Learning Hub and It spaces.
Guide and communicate clearly expectations for the role of teacher aides and parent helpers in the Library.	New library books and resources are barcoded and added to the library system. Shelving of books is regularly monitored and books are kept in order.	New books are processed and on the shelves in a timely manner and promoted to students. Shelves are clean and books are displayed in order.