



Papakura Central School

23 Ray Small Drive, Papakura, Auckland
Ph: 09 299 6009 Email: admin@papakura-central.school.nz

PAPAKURA CENTRAL SCHOOL

Application Form

Scale A Teacher Junior Team

Start Date: Term 3

ABOUT PAPAKURA CENTRAL SCHOOL

Papakura Central School is a decile 4, well-established multi-cultural primary school, catering for Years 1-6 students. It is located in Pahurehure, Papakura, 5 minutes from the Southern Motorway onramp. Fifty four per cent of the students identify as New Zealand European/Pākehā, nineteen percent identify as Māori and eighteen percent as Indian. The roll also includes much smaller numbers of Pacific and Asian students.

Papakura Central School has a roll of 380 students and growing. We have seventeen classes operating. The Senior Leadership Team (SLT) consists of the Principal, Deputy and Assistant Principals, and the three Team Leaders.

Papakura Central School has a history of being a well-functioning school. Students are proud of their school and confidently acknowledge it as a good place to be. We are in the first year of the MoE training programme to implement PB4L in the school. The culture of the school is welcoming and inclusive. We have programmes for students who have special needs and for those who are priority students needing support to work towards achieving the National Standards. SKIDs operate a morning and after school programme on site.

The design of the school is currently traditional 'single cell.' However, five classrooms are to be upgraded into innovative learning environments early in 2018. Attractive, well-maintained buildings and grounds show case students and adults' artworks, several of which reflect Māori culture. The colourful and inviting art garden reflects the successful school wide focus on enhancing the outdoor environment. The school is set in spacious grounds that include a large field, a junior, middle and senior playgrounds, swimming pool with solar heating, two large deck areas, new Gear and Caretaker Sheds and a school vegetable garden. We have a spacious school auditorium with attached kitchen.

Public achievement information indicates overall student achievement sits below national averages. Our focus is to support the capacity of our staff to improve student outcomes and achievement. School leaders and teachers have focused on developments and initiatives that promote the learning needs of children. This year teachers have been involved in professional development in writing. An outside facilitator is supporting the SLT to build capability in the teaching of writing. Papakura Central School listens to and gathers student voice. We like to know what our children think, feel and understand about their learning. They are encouraged to discuss their learning both in school and at home. Reporting to parents on student progress and achievement includes learning conferences where students share their learning journey and next steps. Formal written reports complement this information.

Currently the school is a member of the Kootuitui ki Papakura Cluster that has a focus on three strands: Digital Immersion, Healthy Students and Healthy Homes. Students in Years 3-6 each have a chrome book, and we have nurses on site daily. The Middlemore Foundation financially supports our cluster of six schools to work closely together at a range of levels. Sir Woolf Fisher Foundation is researching the impact of this project. Papakura Central School is also a member of the Rosehill Pathways CoL, which is still in the forming stage.

We welcome our parents, whānau and families to participate in events such as whole school fun events, Home School Partnership evenings and events that celebrate the learning that takes place at PCS. Parents consider our transition programme for new entrants is an extremely useful programme to support their children's introduction to school, wellbeing and sense of belonging when starting school.

We encourage our students to become active participants in whole school life. We encourage this participation and contribution through a wide variety of cultural and sporting opportunities including Kapa Haka, Jump Jam, Choir, Indian Cultural Group. Leadership roles are available for senior students as School Leaders, House Captains, Road Patrollers and Milk Monitors.

The Board of Trustees are committed to providing the best of opportunities for students and teachers. A small, but active 'Friends of the School' group are dedicated to supporting the school and organise fundraising and social events.

CRITERIA FOR APPOINTMENT

The Appointments Committee is seeking the following attributes from successful appointees.

1. Previous teaching experience or practicum experience (PRT's).
2. Reflects on their teaching practice and the impact on student learning.
3. Knowledge and experience teaching using Assessment for Learning practices.
4. Confidence in teaching the New Zealand Curriculum.
5. Ability to work collaboratively with others in a team.
6. Support the implementation of Positive Behaviour for Learning (PB4L) initiative across the school
7. Knowledge and experiences of digital devices as a learning tool.
8. Experience and willingness to teach in innovative learning environments.
9. Willingness to be involved in extra activities of the school.
10. A high standard of presentation and respect for children.
11. Commitment to high expectations for high achievement.
12. Ability to communicate effectively and supportively with students, parents and colleagues.
13. Available to commence position in Term 3 2019



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PAPAKURA CENTRAL SCHOOL *APPLICATION FORM*

The Board of Trustees has a policy to employ the best available teacher to all teaching and management positions at Papakura Central School. All applicants must be New Zealand registered teachers.

Applicants are welcome to visit the school prior to the closing date for applications. If you wish to do so please phone the Principal, Keith Tetzlaff: 09 299 6009, 027 290 8437, to arrange a suitable time.

Please complete this application form and email it with your CV and Covering Letter to: **Principal, Papakura Central School**: principal@papakura-central.school.nz.

I certify that to the best of my knowledge and belief the information in this application is true and correct. I understand that if I have supplied incorrect or misleading information, or have omitted any important information, I may be disqualified from appointment, or if appointed, may be liable to be dismissed. I confirm in regards the Privacy Act 1993, I have authorised access to referees and others for the purposes of assessing my suitability for this position.

Applicant's signature: **Date:**

Failure to answer all questions truthfully may result in any offer of employment withdrawn or appointment terminated if any information is later found to be false.

Shortlisted applicants will be required to provide two forms of identification. This application form and all supporting documents of the successful applicant is filed in the individual's personnel file that can be accessed in accordance with the provisions of the Privacy Act 1993.

STATEMENT OF THE PRIVACY ACT: In accordance with the provision and regulation of the Privacy Act 1993, I hereby give the Papakura Central School Board of Trustees permission to contact my referees and/or the principal of schools in which I have taught and/or any other such person or agency, to gain such information as is required for the Papakura Central School Board of Trustees to ascertain my suitability for appointment to this position at Papakura Central School. The information that you supply on this application form is solely to assess your suitability for employment with Papakura Central School.

APPLICATION FOR APPOINTMENT

Position applied for:

Location:

Scale A Teacher Junior Team

Papakura Central School

Tick One

Mr Mrs Ms Miss

Or other preferred title:

Surname/Family Name:

First Names (in full):

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Full Postal Address:

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Phone/Email Contacts:

Private:

Mobile:

Work:

E-mail:

Professional Status:

NZ Teacher Registration Number:

Teacher Registration Status:

Expiry date:

Educational Qualifications

Please state your tertiary level qualification/s:

Please state any other qualifications that relate to this position:

Personal Details

Proof of Identity will be required

Are you a New Zealand citizen?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If not, do you have resident status, or	Yes <input type="checkbox"/>	No <input type="checkbox"/>
A current work permit?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Have you ever had a criminal conviction? <i>(Under the Vulnerable Children's Act 2014 core workers in schools will not be covered by the Clean Slate Act 2004 scheme)</i> If "Yes" please detail:	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Have you ever received a police diversion for any offence? If "Yes" please detail:	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Have you been convicted of a driving offence which resulted in temporary or permanent loss of licence, or imprisonment? If "Yes" please detail:	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Are you awaiting sentencing/currently have charges pending? If "Yes" please state the nature of the conviction/cases pending:	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Have you ever been the subject of any concerns involving student safety? In addition to other information provided are there any other factors that we should know to assess your suitability for appointment and ability to do the job? If "Yes", please elaborate:	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Have you had any injury or medical condition caused by gradual process, disease or infection, such as occupational overuse syndrome, stress or repetitive strain injuries, which the tasks of this job may aggravate or contribute to? Yes No

If "Yes", please detail:

Do you have a current New Zealand driver's licence? Yes No

Employment History

Please outline most recent employment history, beginning with current or latest employment.

Period Worked	Employer's Name	Position Held	Reason for Leaving

Referees

Please provide the names of up to **three** people who could act as referees for you.

Name	Address	Contact	Relationship

<p>Authority to approach other referees: I authorise the Board, or nominated representative, to approach my listed referees and to access the Education Council of NZ (EDUCANZ) records, any Principal for whom I have been employed, or any other persons they see fit to gather information related to my suitability for appointment to the position.</p>	Yes <input type="checkbox"/> No <input type="checkbox"/>
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Applicant's signature: **Date:**

Summary of Professional Learning & Development For Previous 3 years

Experience, Knowledge, Skills & Attributes

Experience, knowledge, skills, attributes and personal qualities	Ways in which you have demonstrated your experience; knowledge; skills; attributes and personal qualities
<p>Teaching Experience and Pedagogical Knowledge: Identify aspects of your career to date that demonstrates that you are a proven successful teacher and pedagogical leader in the classroom and the wider school.</p>	
<p>Promoting Student Learning: Summarise your experiences that have demonstrate your knowledge and ability to implement Assessment for Learning practices that support improved student outcomes and learning.</p>	

Checklist

- Application form completed. Labelled: 'John/Joan Smith Application Form'
- All questions answered
- Names of three referees provided.
- Application form signed and dated
- Covering letter provided. Labelled: 'John/Joan Smith Covering Letter'
- Curriculum Vitae provided. Labelled: 'John/Joan Smith CV'
- Closing date: Once a suitable applicant has been found
- Email documents to: principal@papakura-central.school.nz