



<b>Position</b>	Scale A Teacher - Principals Release
<b>Status</b>	Permanent (usually .6)
<b>Location</b>	Upper Atiamuri School
<b>Vision</b>	<i>'Within our caring community, Upper Atiamuri School is committed to inspiring curiosity and creativity. We will challenge and grow the academic and social skills of our learners, so that they can become adaptable, self-motivated, lifelong learners and leaders.'</i>
<b>Reports to</b>	The Principal
<b>Key Relationships</b>	<ul style="list-style-type: none"> <li>● Principal</li> <li>● Staff</li> <li>● Students</li> <li>● Parents</li> </ul>
<b>Salary</b>	As per Collective Agreement
<b>Job Purpose</b>	To teach the senior class at Upper Atiamuri School in a manner that engages and encourages learners. To work with the principal to develop programmes of work that are tailored to meet the needs of learners; taking responsibility for some curriculum areas. To release the principal to attend to the work of principalship - being willing to be flexible, where possible (and when given adequate notice).

	Responsibilities and Expectations	Performance Indicators
<b>Teacher (Senior class) Principals Release (usually .6 in 2020)</b>	<ul style="list-style-type: none"> <li>• To plan a programme of work, in partnership with the principal that is inspiring, motivating and effective in ensuring student achievement.</li> <li>• To undertake assessment of students when needed to inform practice and to report to whanau and family</li> <li>• To create a teaching and learning environment where the fundamentals of Assessment for Learning are reflected</li> <li>• To build positive and collaborative relationships with whanau and family</li> <li>• To arrive at school in time to be ready to prepare for teaching time in the classroom; remaining after teaching for preparation for the following day.</li> <li>• To interact positively with students in the playground - undertaking playground duties as rostered</li> <li>• To display a willingness to participate in ongoing professional learning (2020 Assessment for Learning)</li> <li>• To actively teach, support and promote the schools PB4L programme</li> <li>• To actively teach and support the schools Values programme.</li> </ul>	<ul style="list-style-type: none"> <li>• Encouraging and positive interactions with students</li> <li>• Well planned programme</li> <li>• Student progress established and maintained</li> <li>• Positive and professional conversations with staff and community</li> <li>• Prepared and ready for time with students</li> <li>• Attendance at Staff Meetings (once a week)</li> <li>• Participation in Assessment for Learning PLD</li> </ul>
<b>Health and Safety</b>	<ul style="list-style-type: none"> <li>• Actively support a safe and supportive work environment by ensuring compliance with the schools policies, procedures and legislative requirements</li> <li>• Ensure all practical steps are taken to keep safe while on school grounds or participating in school activities</li> </ul>	<ul style="list-style-type: none"> <li>• Evidence of compliance with the school's policies, procedures and workplace health and safety legislative requirements</li> <li>• Evidence all practical steps are taken to ensure all safe work practices including hazard identification, accident, incident and near miss reporting for all events</li> </ul>
<b>Other</b>	<ul style="list-style-type: none"> <li>• Respect the confidentiality of school</li> </ul>	<ul style="list-style-type: none"> <li>• Evidence of positive and respectful</li> </ul>

	<p>information pertaining to students and staff</p> <ul style="list-style-type: none"> <li>• Maintain positive and respectful interactions in all settings in the school with students, staff and parents</li> <li>• Contribute to the school environment in a positive manner</li> </ul>	<p>relationships</p> <ul style="list-style-type: none"> <li>• A willingness to participate as needed in school events</li> </ul>
<b>Specific duties</b>	<i>To be negotiated with the principal on appointment - relating to specific skills/talents</i>	

**This Job Description is the Agreement between Upper Atiamuri School and \_\_\_\_\_ for duties to be undertaken in 2020.**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Judith Smallbone, Principal

Signed: \_\_\_\_\_ Date: \_\_\_\_\_