



Kia ora,

Thank you for your interest in a 2019 permanent vacancy in Whānau Ata at Freemans Bay Primary School, commencing the beginning of Term 2, 29th April 2019.

Kei te rapu mātou i tētahi kaiako matatau ki te reo Māori me ōna tikanga.

E mohio ana ki te *Marautanga o Aotearoa* me Ngā Whanaketanga.

We seek a kaiako with lots of aroha and energy who is able to teach our Level 1 immersion class.

Whānau Ata is a full immersion Rūmaki Reo which is situated in an ILE learning spaces where kaiāko embrace teaching opportunities in a collaborative environment. We are looking for a future-thinking, innovative teacher to join Whānau Ata in 2019. Fluency in Te Reo Māori is essential. This position is in a team-teaching environment. A passion for e-learning is also highly desirable.

Application form is below.

Applications close April 1st at 4pm.

Please forward your completed applications forms and cv to me on principal@freemansbay.school.nz

We look forward to your application.

Ngā mihi,

Sandra Jenkins

MEd (1st Class Hons) , Advanced Dip Tching, Dip Tching

Principal

Freemans Bay School

95 Wellington Street

Freemans Bay

Auckland 1001

ph: 09 360 1572



Fixed Term Scale A Kaiāko Information and Application Pack

U6, Decile 6. We have an exciting opportunity for a passionate and enthusiastic kaiāko to be employed in a permanent position from Term 2, 2019 in Whānau Ata. We are seeking a kaiāko who has energy, passion, resilience, inspiration and is committed to our school vision of “Engage! Enrich! Empower!”.

Our school has two learning pathways for our students; our Māori pathway, Whānau Ata, which delivers Marautanga o Aotearoa and our English pathway which delivers the New Zealand Curriculum. A commitment to Ako and Te Tiriti o Waitangi is reflected in our school culture. We wish to appoint a kaiāko who understands and actions the principles of Rangatiratanga, Kotahitanga and Manaakitanga.

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We seek a kaiako with lots of aroha and energy who is able to teach our Level 1 immersion class.

Whānau Ata is a full immersion Rūmaki Reo which is situated in an ILE learning spaces where kaiāko embrace teaching opportunities in a collaborative environment. We are looking for a future-thinking, innovative teacher to join the team. This position is in a team-teaching environment.

Fluency in Te Reo Māori is essential.
A passion for e-learning is also highly desirable.

We have a distributed leadership model where you would participate in working action groups developing innovative action plans, to ensure success for all our learners. We are looking for someone who demonstrates a willingness to work collaborative around teaching and learning inquiry and reflects a solution-based approach to challenges.

We look forward to working with a kaiāko who is excited about learning, making a difference for our students and helping lead the exciting world of Future Focused learning and teaching.

Applications available on the school website:
www.freemansbay.school.nz

Applications will only be received by email and must include the application forms.

Applications close:
April 1st at 4pm

Start date:
Term 2, 29th April 2019

For school visits please contact Sandra Jenkins, Principal on principal@freemansbay.school.nz

Whānau Ata

Ko te reo me ōna tikanga te kaupapa whakahaere o Whānau Ata no reira me ū, me mau, me mārō hoki ai e te Kaiako ki te kaupapa. Whakarauoratia e te Kaiako tō tatou reo Māori.

Mā te Kaiako e

<p>Kia Whakamana atu ...whāngai atu i te reo kia hāpai te oranga ā-tinana, ā-wairua, ā-hinengaro, ā-whatumanawa o te ākongā ka tū rangatira ki tōna ao Māori, ki tōna whānau, ki ōna hapū, ki ōna iwi.</p>	<p>Kia Hiwa atu ...whakatauirā atu i te reo Māori kia eke te ākongā ki taumata ake. ... āwhina i te ākongā kia tū tangata ai i te ao Maori me te ao whānui</p>	<p>Kia Whakahaumako atu ... mōhio ki ngā wawata o te whānau me te ākongā kia tūhono ai ki ngā akoranga katoa</p>
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Ko te tamaiti te pūtake o te Ako

Mā te ākongā e

<p>Kia whakamana mai kia eke ai ki ōna taumata o ngā whaingā ako o ngā wāhanga ako</p>	<p>Kia hiwa mai ... whiwhi ia i ngā pūkenga me ngā mātauranga e uru atu ai ia ki te mahi e hiahiatia ana.</p>	<p>Kia whakahaumako mai ... aro ki ngā hōtaka ako, kia ū, kia puāwai te reo Māori me ngā tikanga Māori.</p>
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Ko te pūtake o Whānau Ata ko te reo me ōna tikanga no reira me kaha ki te korero Māori i ngā wā katoa kia pērā ōna hoa me tōna whānau

<ul style="list-style-type: none"> • He whakarite wheako e hono ana i ngā tikanga tuku iho a ngā iwi me ngā hapori o ngā ākongā; • He āwhina i te ākongā kia tū tangata i te ao Māori me te ao whānui; • Ka whai wāhi atu ki te ao Māori, ā, kei te hāpai i tā te Māori titiro ki te ao whānui. • Kia whai wāhi ai te ākongā ki te whakatutuki putanga ako e rite ana ki ōna aheinga • Me tū pakari I runga I te ngākau pono, te ngākau māhakai, me te rangimarie • Kia mahaki mārire tōna mauri • Kia noho mārire tōna mana motuhake • Kia ngākau māhaki ki ōna hoa tae atu ki ngā iwi whānui 	<ul style="list-style-type: none"> • Me whai wāhi mai ai • Me mōhio marika ki te kaupapa o te whānau • Kia whanake ngā pūkenga, ngā waiaro me ngā uara e hiahiatia ana • Me mōhio mārika kit e ākongā, ki tōna whānau me ō rātou wawata katoa • Kia tāwariwaritōnu, kia taea ai te urupare ki ngā hiahia ako me ngā huarahi ako o tēnā tamaiti o tēnā tamaiti • Tautoko marika i ngā āhuatanga o Te Tiriti • Me aroha atu ki te tangata ahakoa ko wai ahakoa no hea • Whakawhanaunga atu ki ngā whānau 	<ul style="list-style-type: none"> • Kia matatau te ākongā ki ngā uara o tōna whānau, tōna hapū, o tōna iwi • Whakaputa i ōna whakaaro • Whakamahia hangarau matihik • Aro ki ngā take o tea o whānui • Me ruku ki ngāwāhanga ako katoa o Te Mārautanga o Aotearoa • Mahi ngātahi ai • Assessment for Learning <ul style="list-style-type: none"> ○ Building partnerships for learning ○ Clarity about what is to be learnt ○ Promoting further learning ○ Assessment ○ Active Reflection ○ Shared Clarity about next learning steps
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Freemans Bay School is a U6 contributing Primary School. We are a multicultural primary school situated in Freemans Bay, close to Auckland's central business district and Ponsonby Road. Many of our students come from the greater Ponsonby area and the central city, however a number commute from all parts of Auckland. Although we are an inner-city school, we have chosen to develop a wonderful green space. Our grounds are expansive and there is plenty of space for play and activity. We ended 2017 with just over 500 students and a staff of 60.

The school has had stable and effective leadership for several years. Sandra Jenkins has been the principal since 2007.

Over the past three years we have been in the Ministry of Education "New Schools Build" project and this has seen the school totally rebuilt. The final stage of upgrading the grounds is expected to be completed in May this year. We are committed to ILE environments and our kaiāko collaborate in teams of two or three within these spaces. These future focused spaces provide an opportunity to give traction to our vision of Engage, Empower, Enrich.

We have just started our journey with the Kāhui Ako o Waitematā, a collaborative network of schools seeking to learn from and with each other as we create seamless pathways for students from Primary through to Secondary education and beyond. The Kāhui Ako o Waitematā is unique in that these Auckland inner city schools have a commitment to dual curriculum pathways; both Māori through Marautanga o Aotearoa and our English pathway which delivers the New Zealand Curriculum.

Supporting your Work Environment

We have a variety of learning spaces designed to accommodate up to twenty-six classes in learning hubs of two or three. The learning spaces include small and large gathering spaces, quiet zones, kitchens, maker spaces and art areas. We have a new multi-purpose hall which can seat 750 and is a wonderful space for cultural and sporting activities. Our "Not so Quiet" library, is a hive of activity and houses our teacher resource library.

We have a wonderful staff lounge, where people can relax and recharge. We have a range of meeting rooms that can be utilised as spaces for teacher release and when undertaking school project work. Like our students and teachers, the Leadership team also work in an open, shared space. Our school is well resourced, and you will be supplied with the devices and resources you need to do your work efficiently and effectively. Freemans Bay School is well set up to support future-oriented learning and teaching.

Supporting Teaching and Learning

Each of our teachers belongs to one of five whānau and these are divided into smaller teams of two or three teachers. Each whānau has a team leader. Each whānau have dedicated Learning Assistants (LA) who make up our LA team. The teams meet regularly to collaborate on planning classroom programmes, review and reflect on the impact of teaching and learning and to organise school events and team/whānau social occasions.

Freemans Bay School has developed effective support structures, including:

- A staffed school library and teacher resource centre that supports teachers with teaching and learning
- A dedicated ELearning/Digital Technology leader to support staff and learners in developing future focused learning
- A dedicated Kāhikitea leader to support staff and learners to increase their understanding of Te Reo Māori and Tikanga
- A dedicated Learning Support leader to support teachers and the pastoral, social and academic needs of students with identified special education needs
- A dedicated ESOL leader to support staff and learners in developing programmes to support our students who speak languages other than English at home
- PE leader who support and increase teacher and learner capacity in physical education
- Learning support facilities - although your students are your responsibility, we have specialist staff with the knowledge and willingness to help teachers with GATE, ESOL or those with learning or behaviour needs
- Curriculum support facilities - support is given in planning, assessment and reporting and with supporting teacher inquiry or any challenges that arise.

Supporting Professional Learning

We value professional learning and growth at Freemans Bay School and support you with your own learning through inquiry, reflection and study. All permanently appointed teachers on our staff are encouraged to advance their qualifications and develop their careers. Our Board has therefore agreed to pay 100% of the cost of all tertiary papers that lead towards an education diploma or a degree. In addition to this financial assistance, our Board allows one day's study/exam leave per paper.

We are also a Microsoft Showcase School and there are opportunities for teachers to attend workshops at our school related to using Microsoft products for teaching and learning. Teachers are supported to become Microsoft Innovator Educator Experts and this in turn has rewards such as being part of a global learning team and attending overseas leadership conferences. Some of our teachers have presented at ULearn workshops and this is also encouraged.

Of course, other professional development opportunities are available. Our Board sets aside a considerable sum for this purpose each year, and that development can take place in school or teams to meet individual teacher needs identified during coaching or professional learning sessions.

In 2018 our work with Mary-Anne Murphy provided opportunities for teams to be coached and supported to strengthen our ways of working in ILE. This work delivered through whole school workshops and team workshops so there are lots of opportunities for deep dives and robust discussions. We hope to continue this work in 2019.

Supporting your Career

Everyone at Freemans Bay School is committed to making this a top-quality school. We have a commitment to the success of our learners and in developing staff career pathways.

This is important for every staff member. A staff member, who has worked in a school that is seen to be successful, has better career opportunities for the future. If one's school is recognised as a leader, the teachers in that school are also likely to be recognised as leaders. While we hope our staff members will stay, we also hope that if they do leave they will go on to career advancement.

We are committed to providing opportunities to grow your capacity and hopefully to provide you with a challenging and motivating environment to grow your leadership skills and attributes.

Freemans Bay School has many visits from academics and educators from across New Zealand and the world. We are part of the Global Schools Alliance and these visits provide our staff with opportunities to showcase their teaching as well as sharing dialogue with educators from different parts of the globe.

Supporting your Wellbeing in our Work Environment

The wellbeing of our staff is very important to us. We invest in the health and wellbeing of our staff to encourage staff to pursue their own active sporting and wellbeing interest; whether it be a gym membership or class, Pilates, sports gear or a yoga classes. We budget up to of \$100, on a FTTE pro rata basis, each year for expenses related to wellbeing as a tangible contribution to our staff.

HIB, Hep B and flu vaccines are fully funded. Three sessions of counselling costs can also be applied for under our Employee Assistance Programme.

We take supporting your health and wellbeing seriously and we want you to have great work life balance.

Supporting your need to have Fun!

Although we work hard and have a focus on the education of our learners, we also like to still have a sense of fun. We like to build in some social activities to relax and unwind and get to know our fellow staff outside school.

These are some of the fun things we do together each year:

- Enjoy an end of year, subsidised Christmas lunch and drinks at a quality venue
- Take part in staff-initiated activities such as Zumba, Yoga, cycling or walking groups
- Enjoy regular Friday after school "Happy Hour"

Supporting You!

We have given you an overview of systems and structures that we have at Freemans Bay School. Ultimately, we want to support you to grow. These systems will support you to be able to work to the best of your ability and grow as an educator and leader.

We have a supportive culture which reflects our school vision of “Engage, Empower, Enrich” so that our learners and our staff will thrive.



IMPORTANT INFORMATION FOR APPLICANTS

APPLICATION FOR EMPLOYMENT

Thank you for applying for a position with our school. Please ensure you have a copy of the position description and person specification before completing this application.

1. Please fully complete this form personally. First, read it through, then answer all questions and make sure you sign and date where indicated on the last page.
2. Attach a curriculum vitae (CV) containing any additional information, if necessary.
3. Copies only of qualification certificates should be attached. If successful in your application you will be required to provide the originals as proof of qualifications.
4. If you are selected for an interview you may bring whānau/support people at your own expense. Please advise if this is your intention.
5. Failure to complete this application and answer all questions truthfully may result in any offer of employment being withdrawn or appointment being terminated, if any information is later found to be false.
6. All applicants will be required to give consent to a Police vet.
7. a) Applicants may not be employed as a children's worker if they have been convicted of a specified offence listed in [Schedule 2 of the Vulnerable Children Act 2014](#), unless they obtain an exemption. The Criminal Records (Clean Slate) Act 2004 will not apply to these specified offences and these offences will be included in your Police vetting results.
b) The Clean Slate Act provides certain convictions do not have to be disclosed providing:
 - you have not committed any offence within 7 consecutive years of being sentenced for the offence
 - you did not serve a custodial sentence¹ at any time
 - the offence was neither a [specified offence under the Clean Slate Act 2004](#) nor a [specified offence under the Vulnerable Children Act 2014](#)
 - you have paid any fines or costs

Please note that you are not obliged to disclose convictions if you meet the above conditions but can do so if you wish. If you are uncertain as to whether you are eligible contact the Ministry of Justice.

8. Shortlisted applicants being interviewed will need to provide originals of both a primary identity document (e.g. passport) and a secondary identity document (e.g. New Zealand driver license). A list of acceptable primary and secondary documents is available in the last sections of the [Vulnerable Children Regulations 2015](#).
9. This application form and supporting documents of shortlisted applicants will be held by the board for 6 months after the appointment. You may access these in accordance with the provisions of the Privacy Act 1993. If you have any queries, please contact the person cited in the advertisement.

¹**Custodial sentence** means a sentence of imprisonment and includes corrective training, preventive detention, a sentence of imprisonment served by home detention, borstal training, detention centre training and any other sentence that requires the full-time detention of an individual. **Non-custodial sentence** includes, but is not limited to, a community-based sentence, a sentence of home detention, a sentence of a fine or reparation, a suspended sentence of imprisonment, and a specified order.

Identity Verification, Criminal Record and Right to Work

Are you a New Zealand citizen?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<ul style="list-style-type: none"> • If not, do you have residential status? 	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<ul style="list-style-type: none"> • or a Current Work Permit 	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have you ever had a criminal conviction?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<p style="text-align: center;">If "Yes" please detail:</p> <p><i>(A board may not employ or engage a children's worker who has been convicted of an offence specified in Schedule 2 of the Vulnerable Children Act 2014. The Clean Slate Act does not apply to schedule 2 offences.)</i></p>		
Have you ever received a police diversion for an offence?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<p style="text-align: center;">If "Yes" please detail:</p>		
Have you ever been discharged without conviction for an offence?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<p style="text-align: center;">If "Yes" please detail:</p>		
Do you have a current New Zealand driver's licence?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have you ever been convicted of a driving offence which resulted in temporary or permanent loss of licence, or imprisonment?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<p style="text-align: center;">If "Yes" please detail:</p>		
Are you awaiting sentencing, or do you have charges pending?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<p style="text-align: center;">If "Yes" please state, the nature of the conviction/cases pending:</p>		
In addition to other information provided are there any other factors that we should know to assess your suitability for appointment and your ability to do the job?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<p style="text-align: center;">If "Yes", please detail:</p>		
Have you ever been the subject of any concerns involving child safety?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<p style="text-align: center;">If "Yes" please detail:</p>		
Have you had any injury or medical condition caused by gradual process, disease or infection, such as occupational overuse syndrome which the tasks of this position may aggravate or contribute to?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<p style="text-align: center;">If "Yes" please detail:</p>		

Referees

Please provide the names of three people who could act as referees for you. One of these should be your current or most recent employer. Please indicate which referee is your current/previous employer in the table below. If you have included written references from people other than those recorded below, please note that we may contact the writers of these references.

Name	Organisation	Position/ Relationship	Landline	Mobile

Authority to approach other referees

I authorise the Board, or nominated representative, to approach persons other than the referees whose names I have supplied, to gather information related to my suitability for appointment to the position.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
I authorise the Board, or nominated representative, permission to access any information held by the Education Council of Aotearoa New Zealand (EDUCANZ) or any other educational organisation, including information regarding matters under investigation, to gather information related to my suitability for appointment to the position.	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Key Criteria for Kaiāko at Freemans Bay School

Our school vision is:

To create a stimulating, inclusive learning environment which engages, empowers and enriches learners to prepare them for their future world.

Our learning principles are:

Engage learners through active involvement and powerful learning partnerships.

Enrich learners through personalising learning, inquiry and a wide curriculum.

Empower learners to be collaborative, critical thinkers and problem-solvers. (Learning how to learn)

Please outline below what knowledge, skills, attributes and personal characteristics you have that will enable you to support our school vision. Discuss:

- Past roles in which you have demonstrated each criteria
- What did you do which demonstrated each criteria
- Key achievements linked to each criteria

Even though you are attaching a C.V., please fill this section out in full.

Ki te reo Māori me ōna tini tikanga

Ki te Marautanga o Aotearoa me Ngā Whanaketanga

ILE/ Working Collaboratively

Teaching as Inquiry for Professional Growth

Personalising Learning and Assessment for Learning

E-Learning & Future focused Learning

Be Creative....
This is your Space

Declaration

I certify that:

- The information I have supplied in this application is true and correct.
- I confirm in terms of the Privacy Act 1993 that I have authorised access to referees.
- I know of no reason why I would not be suitable to work with children/young people.
- I understand that if I have supplied incorrect or misleading information, or have omitted any important information, I may be disqualified from appointment, or if appointed, may be liable to be dismissed.

Signature:

Date:

Note: An electronic signature is acceptable