



**Kura Tuarua o Horomaka  
Hillmorton High School**

## **2018 Fixed Term Positions (5)**

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*We seek experienced, passionate, innovative and creative teachers to join a 7/8 team in our Year 7–13 context. Applicants must demonstrate strengths in 21st century pedagogical practices, cultural responsiveness, inquiry based learning and e-learning, and a commitment to improving literacy and numeracy. Applicants must be willing to teach to other levels and contribute to the wider life of the school.*

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### **Job Description – Teacher, Year 7 & 8**

The teacher will teach class(es) in Year 7 and/or 8 and in subjects at other levels for which she/he is employed **or** trained **or** has agreed to teach.

**[A] The teacher is responsible to and supervised by:**

1. Year 7 & 8 Head of Department/Dean. The teacher is expected to be an active and enthusiastic member of the Year 7 & 8 team and to:
  - plan, prepare units of work and present lessons (collaboratively/individually);
  - assess the learning and skill development of students in a way appropriate to the students' needs and abilities;
  - have knowledge of and be able to assess using National Standards;
  - keep records of assessment and report to parents through agreed reporting formats and attend parent evenings/student led conferences/learning expos during the course of the year;
  - communicate to parents/caregivers and families as required;
  - provide additional reports to the administration and parents on request;
  - attend Year 7 & 8 team meetings and subject department meetings;
  - contribute to curriculum development.

2. Head of Middle School, Deputy Principal and Principal. The teacher is expected to work with other staff co-operatively to:

- carry out the aims and objectives of the school charter;
- contribute to the pastoral care and personal development of students;
- safeguard the health and safety of students in school activities;
- promote high standards of school discipline;
- maintain records of student attendance;
- perform supervisory duties as reasonably assigned by the principal;
- attend professional and administrative meetings;
- acknowledge the success of students by attending scheduled events such as learning expos, assemblies and prizegivings;
- show a commitment to and understanding of e-learning pedagogical practices;
- observe professional ethics.

**[B] The teacher is expected to:**

- be involved with extra-curricular student activities;
- be involved in the wider life of the school;
- participate in and be committed to on-going professional development;
- role model the school values;
- contribute to discussions on educational issues;
- participate in the life of the school as a community.

**[C] Personal Qualities:**

- creative
- commitment to life-long learning
- innovative
- team player
- resilient
- empathetic
- understanding of potentially at risk students
- passionate about education and the success of young people.